



Pre-ID Table for STAR Test File 2011-2012 December 2, 2011

The **STAR Pre-Identification Form** allows a School or District to create the **PRE** table in **Aeries**. After the table is created **ALL data MUST be verified** and used to create a **STAR Test** file. The testing vendor will use this file to store test scores for each student who took the test. The file containing scores is then sent back to the District and test scores are loaded back into **Aeries™**.

The **STAR Pre-Identification** program loads as much of the student data available from various tables in **Aeries**. If a school does not use specified fields in Aeries to store their data, the program will utilize the **XRF** to load the data prior to creating the **PRE** table. The **XRF** is a conversion table used to ensure that data stored at each school is converted according to state requirements. It is crucial that any new revision made to **Aeries** is updated prior to creating the **PRE** table and the **XRF** table is accurate.

The **PRE** table can be created in the District database or in each school database and then uploaded to the District database. Once the **PRE** table is created and data converted, queries **must** be generated to massage remaining data to meet state requirements.



NOTE:

- **Prior to creating the PRE table it is suggested you review this years NEW STAR State Requirements.**
- **Print the Student Data Audit report and correct any errors listed.**
- **Verify school code '0' is setup for the District and MUST contain the County and District number**
- **If the District database is used to create the PRE table, update the District with all current school information**
- **Verify and update XRF table prior to creating PRE table**
- **Queries MUST be performed to massage PRE table data for state requirements prior to the STAR file creation**
- **Errors MUST be corrected prior to creating the STAR file and after the PRE table is created copy the file for BACKUP**
- **REMEMBER - Pre-ID changes are made according to the STATE Pre-ID Layout. The District is responsible for verifying that ALL data is correct prior to creating the STAR file.**

Please be aware that Eagle Software's objective is to provide their users with documented procedures, such as the one that follows, in an attempt to expedite the steps necessary to accomplish certain tasks within **Aeries™**. However, Eagle Software recognizes that each school and district using **Aeries™** has established their own unique guidelines and policies.

By using these procedures you assume full responsibility for the appropriate application, the results of their use, any impact upon your database and conforming to all guidelines and policies that have been established by your school or district.

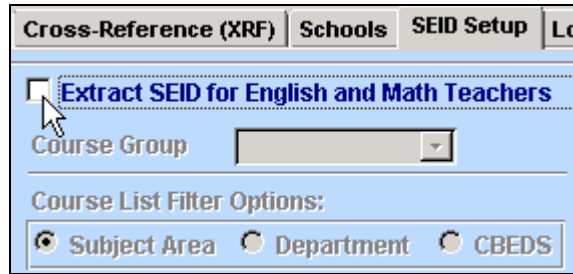
CHANGES FOR STAR PRE-ID 2011-2012

Due to yearly changes requested by the state constant changes are performed to the **STAR Pre-Identification Form**. The following will include changes made to the form according to State requirements as well as enhancements made.

OPTIONAL ENGLISH AND MATH TEACHER SEID

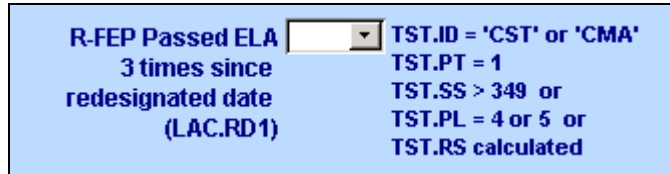
The **English and Math Teacher SEID** numbers are two new optional fields that can now be loaded into the **PRE** table. A new **SEID Setup** tab has been added that will allow you to select specific English and Math courses that will determine a Teachers SEID number.

Since these fields are optional the **SEID Setup** tab has the **Extract SEID For English or Math Teachers** option and if selected will allow you to select courses. If this option is not selected No SEIDS will be loaded.



R-FEP SCORED PROF OR ADV 3 TIMES

The **R-FEP passed ELA 3 times** field will now be calculated using the CST ELA and CMA ELA test scores.

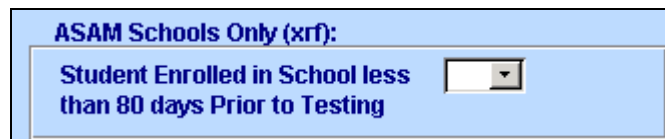


EXIT DATE FROM SPECIAL ED

The **Exit Date from Special Ed** field will now only include dates within the valid data range 01/01/2007 – 08/12/2012.

ASAM SCHOOLS ONLY

The **ASAM Schools Only** is setup from the **XRF** but the heading has been changed for informational purposes to indicate that this field should be loaded for students enrolled less than 80 days prior to testing.



STAR PRE-ID FORM AND TABS

The top of the **STAR Pre-Identification Form** includes the year printed on the STAR Pre-ID Layout that was used to update the Pre-ID form. For example below it has **2011-12 format**.

STAR - Pre-Identification Form (PRE) - 2011-12 format

District Name: _____ County/District: _____ School Name: _____ SchiCode: _____ Check 3% fields

Student No: 0 Student ID: _____ Grade: 00 Last Name: _____ First Name: _____ M/I: _____ Birthdate: 00/00/0000 Gender: M State ID: _____

Cross-Reference (XRF) Schools SEID Setup Load Records Basic Student Info Program & Test Info Other Reports Create File

Limit to Pre-Id table: **STAR Pre-ID (PRE)** Update/ Replace XRF

Table Code	Field Code	Code	Description	Table Code	Field Code	Si Code	Description
PRE	LF	EO	English Only	STU	LF	= E	
PRE	LF	EO	English Only	STU	LF	= F	
PRE	LF	IFEP	IFEP	STU	LF	= I	
PRE	LF	EL	English Learner (EL)	STU	LF	= L	
PRE	LF	RFEP	Redesignated (RFEP)	STU	LF	= R	
*						=	

Record: 1 of 5 (Filtered)

Options Selected	STAR Test Date	Grade Range	Incl. Parent Data	Spec Att Prg Excluded	SKIP CSE.PAx=90	Extract SEID	Tot Rcds
STAR Load	12/2/2011	2 thru 11	No			No	0

Backward Get Forward Add Change Delete eXit Info

XRF TAB

The first tab is the **XRF** form. If a school does not use the specified fields in Aeries to store their data, the program will utilize the **XRF** to load the data prior to creating the **PRE** table.

The **XRF** is a conversion table used to ensure that data stored at each school is converted according to state requirements. It is also crucial that any new revision made to **Aeries** is updated prior to creating the **PRE** table and the **XRF** table is accurate.

SCHOOLS The **Schools** tab will allow you to select the schools to be included in the Pre-ID file. The option is also available to allow you to select the schools to be included when calculating the DISTRICT Continuously Enrolled flag.

Schools to be included in Pre-Id

Code	Description	Yes
100	Basic Code Tables	Yes
200	Basic Data HS ADS SOC Etc	Yes
990	Golden Eagle Elementary School	Yes
991	Tawny Eagle YR Elementary School	Yes
992	Hawk Elementary for ATT	Yes
993	Bald Eagle Intermediate School	Yes
994	Screaming Eagle High School	Yes
995	Aeries Continuation School	Yes
999	Inactive Students	Yes

Use only these schools for Continuously Enrolled calculation

Code	Description	Yes
100	Basic Code Tables	Yes
200	Basic Data HS ADS SOC Etc	Yes
990	Golden Eagle Elementary School	Yes
991	Tawny Eagle YR Elementary School	Yes
992	Hawk Elementary for ATT	Yes
993	Bald Eagle Intermediate School	Yes
994	Screaming Eagle High School	Yes
995	Aeries Continuation School	Yes
999	Inactive Students	Yes

SEID SETUP The **English and Math Teacher SEID** are two new optional fields that can now be loaded into the **PRE** table. A new **SEID Setup** tab has been added that will allow you to select specific English and Math courses that will determine a Teachers SEID number.

The **SEID Setup** tab gives the option to **Extract SEID for English and Math Teachers**. Loading the SEID into the STAR file is optional according to the layout. If the option is not selected the fields on the form are grayed out and the **Options Selected STAR Load** at the bottom of the form will display **Extract SEID - No**.

Extract SEID for English and Math Teachers

Course Group: [Dropdown]

Course List Filter Options:
 Subject Area Department CBEDS

Course List: Select all that apply

0001	No Zero Period
0002	No First Period
0003	WithdrawGrades
0005	No Fifth Period
0006	No Sixth Period
0007	Lep
0008	First Aid
0009	Fines/Fees Owed
0010	PE 9
0011	PE
0012	Weight Trng
0013	Ind Stdy P.E.
0014	Adapt PE

Show Inactive Courses

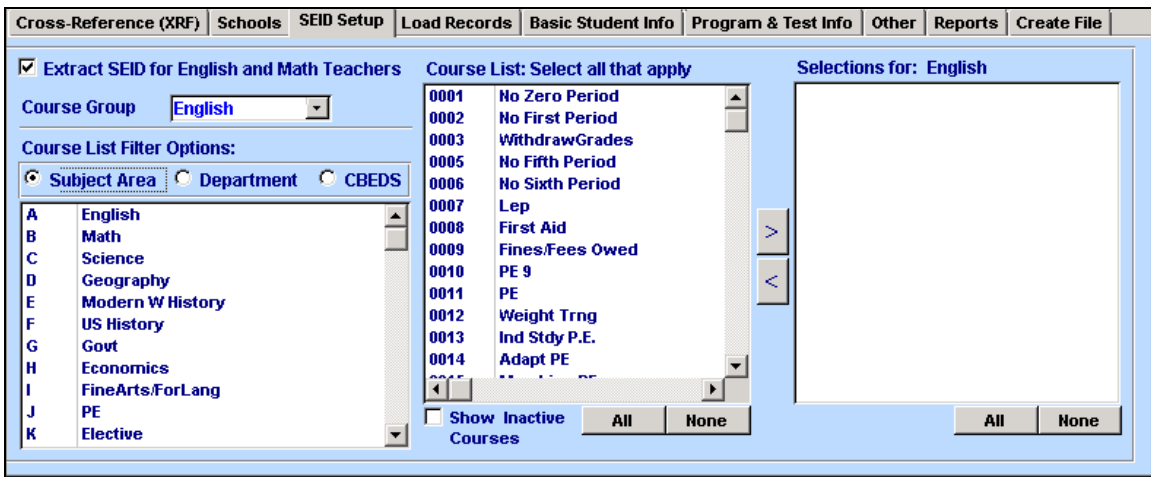
Options Selected STAR Load

STAR Test Date	Grade Range	Incl. Parent Data	Spec Att Prg Excluded	SKIP CSE.PAx=90	Extract SEID	Tot Rcds
12/2/2011	2 thru 11	No			No	0

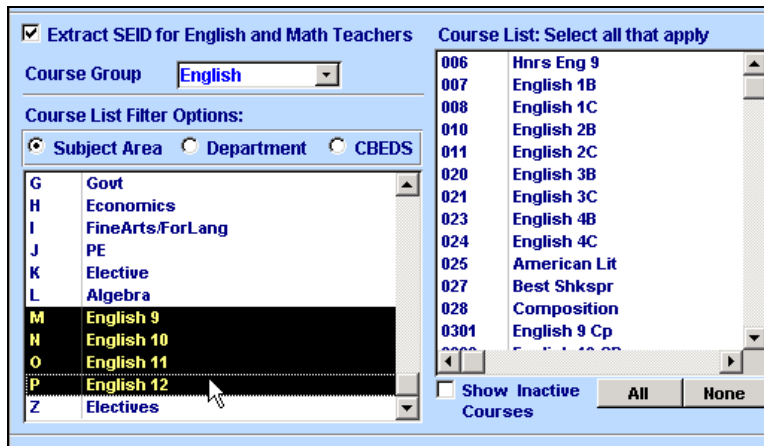
If the **Extract SEID For English or Math Teachers** option is selected the **Course Group** field will allow you to select **English** or **Math** from the drop down. The **Options Selected STAR Load** will display **Extract SEID – Yes**



After the **Course Group** has been selected from the drop down the option will now display to select a course list filter by **Subject Area Code, Department Code** or **CBEDS Code**. The option is also available to **Show Inactive Courses**.

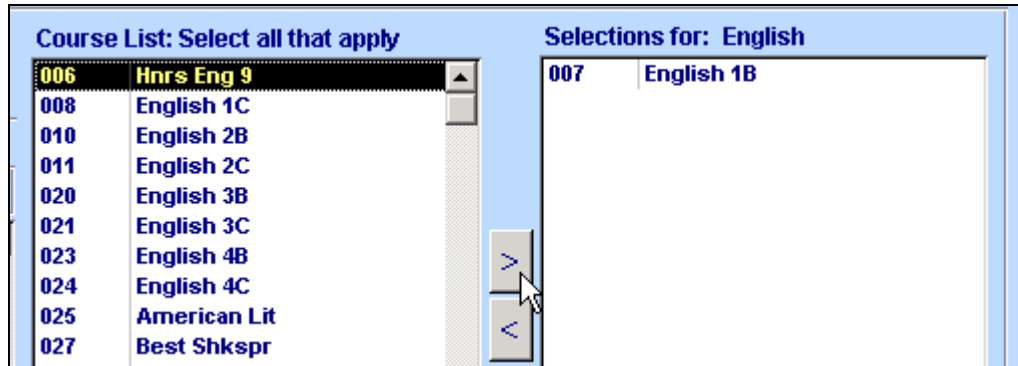


After selecting a **Course Group** from the drop down specific **Subject Areas, Departments** or **CBEDS Codes** can be selected. Only the courses for the areas selected will display in the **Course List**.

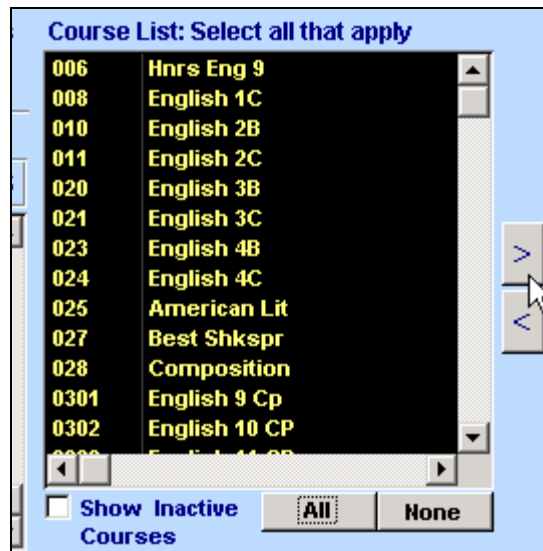


To select specific courses click the mouse on each **Course** then click the mouse on the **Arrow**. The **Courses** will now display under the **Selections for:** column and will no longer display in the **Course List**.

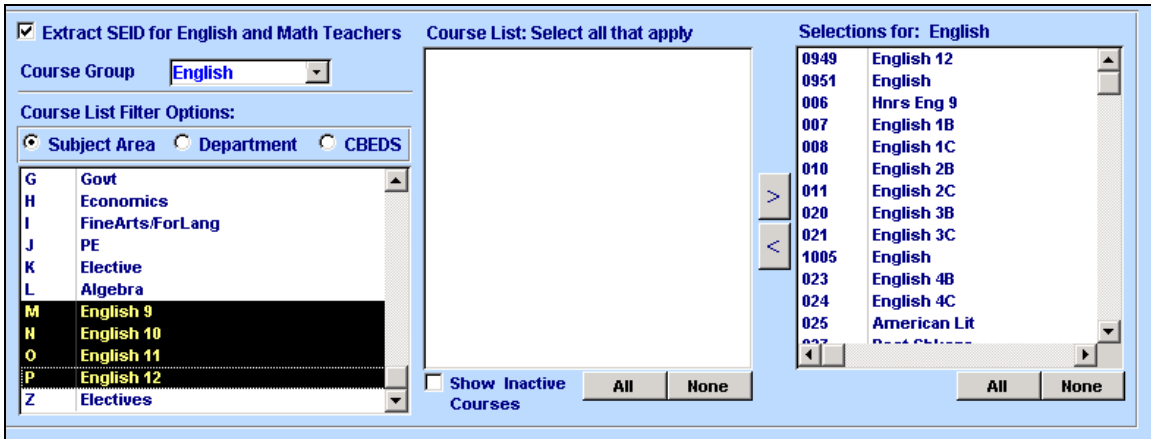
To de-select a course from the **Selections For** column, double click the mouse on the **Course** and the course will now display back under the **Course List** column.



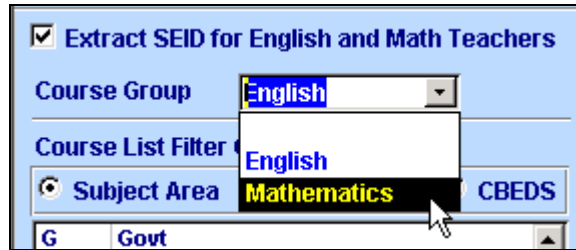
To select ALL courses click the mouse on the **ALL** button and all courses will be highlighted. Click the mouse on the **Arrow**.



All **Courses** will now display under the **Selections for:** column and will no longer display in the **Course List**.



Follow the same procedures to finalize the remaining **Course Groups**.



The tables that are used to determine the SEID are the:

- **Course (CRS)**
- **Course Attendance (CAR)**
- **Staff (STF)**
- **Teacher (TCH)**
- **Graduation Requirements (REQ)**

These tables **MUST** be uploaded to the District database prior to loading STAR (except Client Server).

The Extract SEID option for all Secondary schools will utilize the courses selected to determine the English and Math Teachers SEID.

The Elementary schools that are flagged Elem w/Master will locate the teacher in the **CAR** table and will load the SEID into the **English Teacher SEID**. The Elementary schools that do not use the master schedule will use the STU.CU to locate the **English Teacher SEID**.

LOAD RECORDS

The **Load Records** tab contains various setup options that apply to **ALL** students loaded into the **PRE** table. At the bottom of the form **ALL** selections made on this tab display and pertain to **ALL** students loaded.

The middle of the form displays the option to **EXCLUDE** students from being loaded into the file that have a Special Attendance Program code loaded into the **STU.SP** field.

Cross-Reference (XRF)	Schools	SEID Setup	Load Records	Basic Student Info	Program & Test Info	Other	Reports	Create File																		
STAR Test Date: 12/02/2011 Grade Range: 2 thru 11 <input type="checkbox"/> Include Parent Data? MC Wave: 01 Wrt Wave: <input type="checkbox"/> Skip Students with CSE.PAx = '90' Students will be skipped ONLY IF: <table border="1"> <thead> <tr> <th colspan="4">Valid Combinations</th> </tr> <tr> <th>PA</th> <th>PA2</th> <th>PA3</th> <th>PA4</th> </tr> </thead> <tbody> <tr> <td>90</td> <td>90</td> <td>90</td> <td>90</td> </tr> <tr> <td>90</td> <td>90</td> <td>90</td> <td>90</td> </tr> <tr> <td>90</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Valid Combinations				PA	PA2	PA3	PA4	90	90	90	90	90	90	90	90	90				Select the Special Attendance Program (STU.SP) codes to be excluded from the load process. Regular Program C Concurrent G 5th Year Senior H Home-Hospital I Independent Study N No ADA S SDC			<input type="button" value="Load Records"/>	
Valid Combinations																										
PA	PA2	PA3	PA4																							
90	90	90	90																							
90	90	90	90																							
90																										
SELECTIONS MADE ON THIS TAB APPLY TO ALL STUDENTS																										
Options Selected STAR Load	STAR Test Date	Grade Range	Incl. Parent Data	Spec Att Prg Excluded	SKIP CSE.PAx=90	Extract SEID	Tot Rcds																			
	12/2/2011	2 thru 11	No			Yes	0																			

The top left hand corner is the **STAR Test Date**. The **Grade Range** will default to grades 2 thru 11. The **Include Parent Data** can be selected to load **ALL** Parent information into the file.

The **MC Wave** option can be utilized for Schools that have more than one track requiring different test dates. The **Wrt Wave** is used for the writing test that is taken by grades 4 and 7 or the EAP Essay that is taken by grade 11.

If this file is only for the Wrt Wave or EAP Essay the Wrt Wave field must be selected and MC Wave field must be blanked out.



REMEMBER: Separate files are required for each Administration

The **XRF** table can be used to change the value in the **MC Wave** or **Wrt Wave** field. An example is displayed below for changing the **MC** field to **02** for students in **Track A**.

The screenshot shows a table with columns for PRE, MC, and other fields. The MC column contains the value '02'. Below the table, there is a record indicator showing 'Record: 17 of 17 (Filtered)'. At the bottom, there is a legend for sign codes: '= equals', '> greater than', '< less than', '# not equal', and '% Move value of field into Pre-ID Table'. An 'EXIT' button is located on the right side of the interface.

The **Multiple Choice Wave** will default to **01** and the **Writing Wave** will be **blank**. If a value is entered into the **Writing Wave**, the **Multiple Choice** field will automatically be cleared out and the specific grade range will default for the Writing Wave code selected.

The form contains the following fields:

- STAR Test Date: 12/02/2011
- Grade Range: 4 and/or 7
- Include Parent Data? (checkbox)
- MC Wave: [dropdown menu]
- Wrt Wave: 01 [dropdown menu]

The **Wrt Wave** field is used for creating the **Writing Wave File**. This file is for students in grades 4 and/or 7 who will be taking the **Writing Test** or grade 11 for **EAP**.

If a student is in grade 4 or 7 and flagged on the **Special Ed** form in the **Part ELA (PA2)** field with a code 20 or 21 they will be included in the **Writing Wave** file. Please be sure to verify that you have all students flagged correctly.

MHS Eligibility	MHS Lang	Spec Trans	(Participation)	Part-CAHSEE	Part-Math	Part-Sci	Part-ELA	Part-His	Part-Wrtg
<input type="text"/>	<input type="text"/>	N	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	20	<input type="text"/>	<input type="text"/>

If the **Wrt Wave** is set to 01 or 02 the file will **ONLY** load students in grade 4 and 7. If it is set to 03 **ONLY** grade 11 will be loaded.



NOTE:

Any student with a Code 30 in ANY Participation field on the Special Ed form that is in Grade 4, 7 or 11 will be considered CAPA and WILL NOT be loaded into any Writing Wave files.

It is **CRUCIAL** that you verify how your students are flagged in Special Ed prior to running any STAR Pre-ID.

It is recommended by CASEMIS that a CAPA student should be flagged with a code 30 in ALL Participation fields. A student flagged in all fields WILL NOT print on the warning report. These students will be handled as a CAPA student when the file is loaded.

The **SKIP Students with CSE.PAx = 90** option can be selected to **SKIP** students flagged on the Special Ed form with code 90 in **specific** Participation fields. These students **WILL NOT** be added to the **PRE** file if this option is selected.

Cross-Reference (XRF)	Schools	SEID Setup	Load Records	Basic Student Info	Program & Test Info	Other	Reports	Create File
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STAR Test Date:

Grade Range: thru

Include Parent Data?

MC Wave: Wrt Wave:

Skip Students with CSE.PAx = '90'
 Students will be skipped ONLY IF:

Valid Combinations			
PA	PA2	PA3	PA4
90	90	90	90
	90	90	90
90			

Select the Special Attendance Program (STU.SP) codes to be excluded from the load process.

- Regular Program
- C Concurrent
- G 5th Year Senior
- H Home-Hospital
- I Independent Study
- N No ADA
- S SDC

SELECTIONS MADE ON THIS TAB APPLY TO ALL STUDENTS

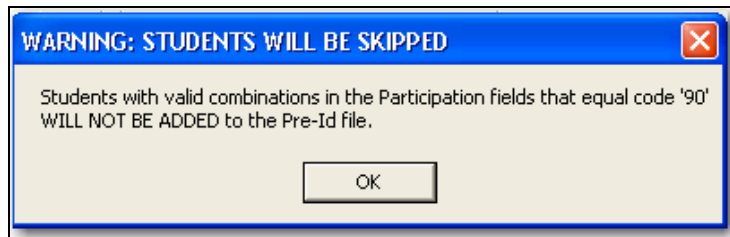
The **Participation** fields in the **CSE** table currently used to **SKIP** students are the **Participation (PA)**, **Part ELA (PA2)**, **Part Math (PA3)** and **Part Sci (PA4)**. The STAR Pre-ID form indicates Valid Combinations. A student will be skipped if:

- All PA–PA4 fields contain a code 90
- PA2-PA4 contains a code 90
- ONLY the PA contains a code 90 and PA2-PA4 is blank

Skip Students with CSE.PAx = '90'
Students will be skipped ONLY IF:

Valid Combinations			
PA	PA2	PA3	PA4
90	90	90	90
	90	90	90
90			

If the **SKIP Students with CSE.PAx = '90'** option is selected the following message will display. Students with **Valid Combinations** setup in the **PA-PA4** fields on the Special Ed form **WILL NOT** be loaded into the Pre-ID.

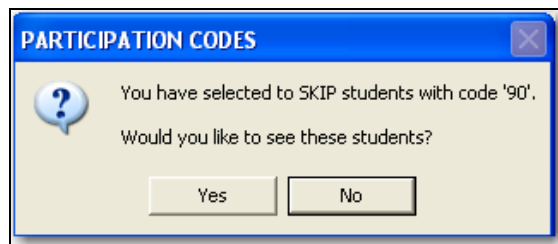


When the **OK** button is clicked a **YES** will display under the option at the bottom of the form.

Options	STAR Test Date	Grade Range	Incl. Parent Data	Spec Att Prg Excluded	SKIP CSE.PAx=90	Tot Rcds
Selected STAR Load	12/8/2008	2 thru 11	No		Yes	1612

Buttons: Backward, Get, Forward, Add, Change, Delete, eXit, Info

When the **Load Records** button is selected a warning message will display indicating that you have selected to **SKIP** students with **code 90**. To view these students click the mouse on the **Yes** button



The following report will display. This report is used to verify the students that will be skipped. If this report has been generated the **STAR Pre-ID** will not be loaded. It is **CRUCIAL** that you use this report and verify that the correct students will not be loaded into the Pre-ID file.

qusysMSG	12/8/2008
MSG	
Code: 90. ID: 0121557831. Name: Abrego, Jennifer A	
Code: 90. ID: 0133552572. Name: Aguiar, Vincent Alejandro	
Code: 90. ID: 1122579725. Name: Aguiar, Adam	

**SPECIAL ED
PARTIPIICATION**

The Participation Code fields on the **Special Education** form are used to flag students for CAPA, CMA or to NOT participate in statewide assessments. It is **VITAL** that all of these fields contain the correct values.

Participation fields that have a code 20 or 21 will be used to indicate that a student will be flagged for CMA. Participation fields flagged with a 30 will be used to indicate that a student will be flagged for CAPA.

The CASEMIS manual states:

Students determined by the IEP team to take CAPA must take all of the CAPA tests and should be marked with code 30 on all PARTICIP fields.

This indicates that a Student to be flagged as CAPA in the STAR Pre-ID file should be flagged with a code 30 in the **Part Math**, **Part Sci** and **Part ELA** fields on the **Student Education** form.

MHS Elig	MHS Lang	Spec Trans	Parent Input	(Participation)	Part-CAHSEE	Part-Math	Part-Sci	Part-ELA	Part-His	Part-Wrtg	CST EOC
N	N	Y				30	30	30	30	30	

All Participation fields that have a code 90 can be used to indicate that a student is not to participate at all in **ANY** State wide assessment.

(Participation)	Part-CAHSEE	Part-Math	Part-Sci	Part-ELA	Part-His	Part-Wrtg
90	90	90	90	90	90	90



NOTE:

The current fields utilized by the **STAR Pre-ID Load** process include the **Participation, Part Math, Part Sci** and **Part ELA**.

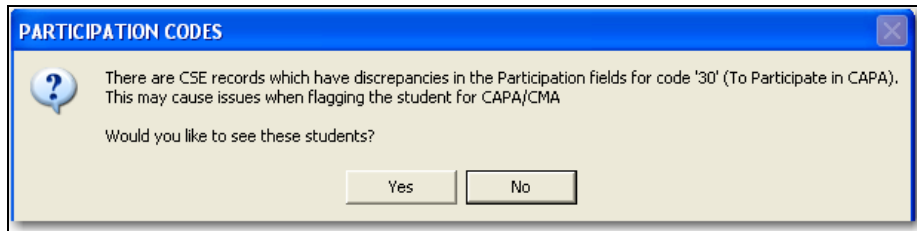
As in the examples above, in order for Aeries to determine CAPA students ALL Participation fields should contain code 30 INCLUDING the new Part His and Part Wrtg fields.

If you choose to use the SKIP CSE.PAX = 90 option ALL Participation fields should contain a code 90.

CAPA WARNING AND REPORT

The **STAR Pre-ID** form utilizes the **Participation, Part Math, Part Sci** and **Part ELA** fields from the Special Ed form to determine students to be flagged as **CAPA** or **CMA**.

If any **one** of these fields contains a 30 the student will be flagged for **CAPA** regardless of the other fields. When the **Load Records** button is selected a warning message will display if **NOT** all Participation fields are flagged with code 30. To view these students click the mouse on the **Yes** button.



The following report will display. It is **highly suggested** that this report be printed to verify students with a **code 30** in a participation field to ensure the correct students are flagged as **CAPA**. If this report has been generated the **STAR Pre-ID** will not be loaded.

MSG
Code: 30. ID: 0121557831. Name: Abrego, Jennifer A
Code: 30. ID: 1122579725. Name: Aguilar, Adam

LOAD RECORDS AND VERIFY DATA

After clicking the mouse on the **Load Records** button it is crucial that you verify data. The **Basic Student Info, Program & Test Info** and **Other** tab will contain **ALL** student information loaded into the **PRE** file. It is **VITAL** that you verify this data prior to creating the STAR Pre-ID file.

Cross-Reference (XRF)		Schools	SEID Setup	Load Records	Basic Student Info	Program & Test Info	Other	Reports	Create File
Primary Lang	ParEd	Eng Prof	Local Use Field (xrf)						
00	12	EO	Country of Origin						
Hispanic or Latino?		N							
Race:		Delivery							
African American	Other Asian	Group Code 628							
American Indian	Hmong	Group Name HALEY							
Chinese	Filipino	Address							
Japanese	Hawaiian	Street		Street - Line 2					
Korean	Guamanian	5514 SUNBURST DR							
Vietnamese	Samoan	City	State	Zip code	Zip Ex				
Asian Indian	Tahitian	EAGLE ROCK	CA	99999					
Laotian	Other Pacific Islander	MC Wave 01 Wrt Wave							
Cambodian	White								

Cross-Reference (XRF)		Schools	SEID Setup	Load Records	Basic Student Info	Program & Test Info	Other	Reports	Create File
NSLP		N FRE.CD (F or R)							
English Learner < 12 Months		Y LAC.USS - (if blank use LAC.STS)							
Migrant Education		N PGM.CD = 135							
Gifted and Talented		N Active GTE record or PGM.CD = 127							
English Learner (Services Received)		2 LAC.SR							
English Learner		Date Enrolled		LAC.USS (Enter as MM/DD/YYYY)					
R-FEP Date Redesignated		LAC.RD1		(Enter as MM/DD/YYYY)					
R-FEP Passed ELA 3 times since redesignated date (LAC.RD1)		TST.ID = 'CST' or 'CMA'		TST.PT = 1 TST.SS > 349 or TST.PL = 4 or 5 or TST.RS calculated					
Student Assessed with	STS		CAPA			CMA			
	N Flagged with Y if: Grade = 2 - 11 Primary Language = 01 English Proficiency = EL English Learner < 12 mo = Y		Flagged with Y if: CSE.PA = 30 or CSE.PA2 = 30 or CSE.PA3 = 30 or CSE.PA4 = 30			Flagged with Y if: Disability Code > 000 Special Ed Particip. fields = 20 or 21 For ELA: Grade level = 3 - 11 For Math: Grade level = 3 - 11 For Science: Grade level = 5, 8, 10 For EOC Tst: Will take CST EOC Test			
	ELA Y		Math Y			Science Y			
EOC Tst									

Cross-Reference (XRF)		Schools	SEID Setup	Load Records	Basic Student Info	Program & Test Info	Other	Reports	Create File
Primary Disability		290 CSE.DI							
Specific Learning Disability (SLD)									
County Code of residence		CSE.DR							
District Code of residence		CSE.DR							
Exit Date from Sp Ed Services		CSE.XD							
Received Sp Ed at NS-NPS		(Enter as MM/DD/YYYY)							
CDS Number of NS-NPS		CSE.SS							
ASAM Schools Only (xrf):		Student Enrolled in School less than 80 days Prior to Testing							
SEID - English Teacher		9999999999							
SEID - Math Teacher		8888888888							

SPECIFIC FIELD INFO

The **Country of Origin** on the **Basic Student Info** tab is only utilized for students who will be assessed with the Standards Based Test in Spanish (STS).

The **Program & Test Info** form displays areas that a student can be assessed including STS, CAPA and CMA. The **STS** field automatically flags students with a “Y” for grades 2 through 11 with Primary Language of 01, English Proficiency of LF and only an English Learner less than 12 months. **All other students in grades 2 through 11 will be flagged with an “N”**.

Student Assessed with →	STS	CAPA	CMA
	Y		
	Flagged with Y if: Grade = 2 - 11 Primary Language = 01 English Proficiency = EL English Learner < 12 mo = Y	Flagged with Y if: CSE.PA = 30 or CSE.PA2 = 30 or CSE.PA3 = 30 or CSE.PA4 = 30	Flagged with Y if: Disability Code > 000 Special Ed Particip. fields = 20 or 21 For ELA: Grade level = 3 - 11 For Math: Grade level = 3 - 11 For Science: Grade level = 5, 8, 10 For EOC Tst: Will take CST EOC Test
	ELA Y	Math Y	Science Y
		EOC Tst Y	



NOTE:

It is the Districts **OPTION** to manually flag any other student with a Y in STS that does not meet this criteria.

The **CAPA** and **CMA** fields will be determined based on codes loaded into the **Participation** fields located on the **Special Ed Data** form

MHS Elig	MHS Lang	Spec Trans	Parent Inout	(Participation)	Part.CA	Part.CA	Part.Math	Part.Sci	Part.ELA	Part.His	Part.Wrtg	CST EOC
N	N	Y		11	12	20	11	21	21	20	Y	

There are three **CMA** fields for students to be assessed with California Modified Assessment and includes ELA, Math and Science.

The **CMA** fields will automatically be flagged with a Y if a student has a valid disability code setup on the **Special Ed Data** form and a **Participation** field containing a 20 or 21. Also, the student grade must be 3-11 for ELA, 3-11 for Math and grades 5, 8 & 10 for Science.

Student Assessed with →	STS	CAPA	CMA
	Y		
	Flagged with Y if: Grade = 2 - 11 Primary Language = 01 English Proficiency = EL English Learner < 12 mo = Y	Flagged with Y if: CSE.PA = 30 or CSE.PA2 = 30 or CSE.PA3 = 30 or CSE.PA4 = 30	Flagged with Y if: Disability Code > 000 Special Ed Particip. fields = 20 or 21 For ELA: Grade level = 3 - 11 For Math: Grade level = 3 - 11 For Science: Grade level = 5, 8, 10 For EOC Tst: Will take CST EOC Test
	ELA Y	Math Y	Science Y
		EOC Tst Y	

The **CMA** field for **EOC Tst** will be determined based on whether the **CST EOC** field is flagged on the **Special Ed Data** form

The **CAPA** field will be flagged with a **Y** if a student has a valid disability code setup on the **Special Ed Data** form **AND** one of the **Participation** fields contains a 30 which includes **Participation (PA)**, **Part ELA (PA2)**, **Part Math (PA3)** and **Part Sci (PA4)**.

(Participation)	Part-CAHSEE	Part-Math	Part-Sci	Part-ELA	Part-His	Part-Wrtg
30	30	30	30	30	30	30

FIELD REFERENCES

Various fields on the **Program & Test Info** tab displays a table and field name next to the field as a reference which is used by the Pre-ID Load process. If the data is not stored in these fields by your school or district the **XRF** must be used to convert this data.

An example is the **NSLP** field. When **Load Records** is run the program automatically enters “**N**” for all students. The program then searches the **FRE.CD** for code **F** or **R**. If specific data is located for a student a “**Y**” is then entered. The program then searches the **XRF** table. If any **XRF** specified data is located the **NSLP** will be updated with a “**Y**” for students receiving services.

Cross-Reference (XRF)		Schools	SEID Setup	Load Records	Basic Student Info	Program & Test Info	Other	Reports	Create File
NSLP		<input type="checkbox"/> Y	FRE.CD (F or R)		English Learner		9/01/2008	LAC.USS	
English Learner < 12 Months		<input type="checkbox"/> Y	LAC.USS - (if blank use LAC.STS)		Date Enrolled		(Enter as MM/DD/YYYY)		
Migrant Education		<input type="checkbox"/> N	PGM.CD = 135		R-FEP Date			LAC.RD1	
Gifted and Talented		<input type="checkbox"/> N	Active GTE record or PGM.CD = 127		Redesignated		(Enter as MM/DD/YYYY)		
English Learner (Services Received)		<input type="checkbox"/> 2	LAC.SR		R-FEP Passed ELA		<input type="checkbox"/>	TST.ID = 'CST' or 'CMA'	
					3 times since redesignated date (LAC.RD1)		TST.PT = 1 TST.SS > 349 or TST.PL = 4 or 5 or TST.RS calculated		
Student Assessed with	STS		CAPA		CMA				
	<input type="checkbox"/> Y	Flagged with Y if: Grade = 2 - 11 Primary Language = 01 English Proficiency = EL English Learner < 12 mo = Y		<input type="checkbox"/>	Flagged with Y if: CSE.PA = 30 or CSE.PA2 = 30 or CSE.PA3 = 30 or CSE.PA4 = 30		ELA	<input type="checkbox"/> Y	Flagged with Y if: Disability Code > 000
						Math	<input type="checkbox"/> Y	Special Ed Particip. fields = 20 or 21 For ELA: Grade level = 3 - 11	
						Science	<input type="checkbox"/> Y	For Math: Grade level = 3 - 11	
						EOC Tst	<input type="checkbox"/> Y	For Science: Grade level = 5, 8, 10 For EOC Tst: Will take CST EOC Test	

PRE TABLE FIELDS

The following is a listing of the tables and fields used to load the data into the **PRE** table for the **Basic Student Info** form. The **Field**, **Field Name** and **Field Size** are from the **PRE** table. The **Aeries Table** and **Field** is where data is pulled to load into **PRE**. The **Program Details** provide specific information on additional programming required.

FIELD	FIELD NAME	FIELD SIZE	AERIES TABLE	AERIES FIELD	PROGRAM DETAILS
TP	Test Program ID	1	N/A	1	Hard Coded by Aeries
DN	District Name	20	LOC	NM	Name IF SC = 00
CD	County/District Code	7		CC / DC	
SH	School Name	20		NM	Based off of STU.SC
CS	School Code	7		SC	District ONLY: The CSIS Home School STU.HS is used and if blank uses STU.SC

District Name	County/District	School Name	SchlCode	Check 3% fields				
EAGLE UNIFIED SCHOOL	65-99999	HAWK ELEMENTARY FOR	9999992					
Student No	Student ID	Grade	Last Name	First Name	MI	Birthdate	Gender	State ID
1	0099200001	01	AADASIAN	MARK	P	12/23/2002	M	1234567890

SN	Student Number	5	STU	SN	
ID	Student ID	10		ID	
GR	Grade	2		GR	
LN	Last Name	11		LN	Filters out characters that are not a-z and replaces with a space.
FN	First Name	9		FN	Filters out characters that are not a-z and replaces with a space.
MI	Middle Initial	1		MN	Left most character
BD	Birthdate	8		BD	
SX	Gender	1		SX	
CID	State Student ID	10		CID	Unique ID Number assigned by the California district in which the student is enrolled.

FIELD	FIELD NAME	FIELD SIZE	AERIES TABLE	AERIES FIELD	PROGRAM DETAILS
HL	Primary Language	2	STU	HL	Uses LAC.L2 - if blank STU.HL
PE	Parent Ed Level	2	STU	PED	Converts single digit codes to 2 digit state codes
LF	English Proficiency	1	STU	LF	Uses STU.LF. If blank, enters EO. NOTE: Must use XRF for STU.LF values that are not state codes.
EC	Hispanic or Latino?	1	STU	ETH	If STU.ETH and STU.RC1 is blank will use STU.EC to determine.

M1 - M18	Race	1	STU	RC1-RC5	Uses Race codes and enters 'Y' where appropriate
BCU	Country of Origin	2	STU	BCU	Only students assessed w/STS
AD	Address	30	STU	AD	Uses the left 30
AD1	Address 1	30	STU	AD	Enters overflow from STU.AD
CY	City	20	STU	CY	
ST	State	2	STU	ST	
ZC	Zip Code	5	STU	ZC	
ZX	Zip Code Ext.	4	STU	ZX	

FIELD	FIELD NAME	FIELD SIZE	AERIES TABLE	AERIES FIELD	PROGRAM DETAILS
GC	Group/Teacher Code	10	SSD	TGC	If elementary school and TGC is blank, uses STU.CU.
GN	Group/Teacher Name	20	SSD	TGN	If elementary school and TGN is blank, uses STU.CU to locate teacher name. Any character other than a-z is replaced with a space.
LU	Local Use Fields coded for own use in XRF	10	XRF	L1– L10	Must use XRF, query change or hand enter

MC	Multiple Choice Wave	2	N/A		Default is 01. Codes are 01-08. Can use XRF to change. MC MUST be blank if file is for Grades 4 or 7 writing wave or Grade 11 EAP.
WW	Writing Wave	2	N/A		Grades 4 or 7 codes are 01 – 02 Grade 11 EAP Essay code 03. Can use XRF.

The following is a listing of tables and fields used to load the data into the PRE table fields on the Program Participation form.

FIELD	FIELD NAME	FIELD SIZE	AERIES TABLE	AERIES FIELD	PROGRAM DETAILS
NL	NSLP	1	FRE	CD	FRE.CD (F or R)
EL	English Learner < 12 months	1	LAC	USS	Compares LAC.USS to STAR Test date (if LAC.USS is blank then it uses the LAC.STS).
P4	Migrant Education	1	PGM	CD	Code 135 and program end date (PED) is blank or future date. Field MUST contain Y or N. Defaults to N then check (PGM) for code.

Cross-Reference (XRF)	Schools	SEID Setup	Load Records	Basic Student Info	Program & Test Info	Other	Reports	Create File
NSLP <input type="checkbox"/> FRE.CD (F or R) English Learner < 12 Months <input type="checkbox"/> LAC.USS - (if blank use LAC.STS) Migrant Education <input type="checkbox"/> PGM.CD = 135 Gifted and Talented <input type="checkbox"/> Active GTE record or PGM.CD = 127 English Learner (Services Received) <input type="checkbox"/> LAC.SR					English Learner Date Enrolled <input type="text" value="9/01/2008"/> LAC.USS (Enter as MM/DD/YYYY) R-FEP Date Redesignated <input type="text"/> LAC.RD1 (Enter as MM/DD/YYYY) R-FEP Passed ELA <input type="checkbox"/> 3 times since redesignated date (LAC.RD1) TST.ID = 'CST' or 'CMA' TST.PT = 1 TST.SS > 349 or TST.PL = 4 or 5 or TST.RS calculated			
Student Assessed with <input type="checkbox"/>		STS <input type="checkbox"/> Flagged with Y if: Grade = 2 - 11 Primary Language = 01 English Proficiency = EL English Learner < 12 mo = Y		CAPA <input type="checkbox"/> Flagged with Y if: CSE.PA = 30 or CSE.PA2 = 30 or CSE.PA3 = 30 or CSE.PA4 = 30		CMA <input type="checkbox"/> Flagged with Y if: Disability Code > 000 Special Ed Particip. fields = 20 or 21 For ELA: Grade level = 3 - 11 For Math: Grade level = 3 - 11 For Science: Grade level = 5, 8, 10 For EOC Tst: Will take CST EOC Test		

P6	Gifted and Talented	1	PGM GTE	CD ESD	Checks for GATE record. If blank, checks for Program code 127 then verifies end date (PED) is blank or future date. Field MUST contain a Y or N. Will first default to N.
P7	English Learner	1	LAC	SR	If LAC.ED end date is blank or a date in the future
ELE	English Learner Date Enrolled	8	LAC	USS	Entered as MM/DD/YYYY but exported as CCYYMMDD
YRD	R-FEP Redesignated	8	LAC	RD1	Entered as MM/DD/YYYY but exported as CCYYMMDD

RST	Proficient or Advanced RFEP (CST/CMA) 3 years since redesignation date	1	LAC	ELP	Looks for redesignation date. Uses scores in TST table to determine test was past 3 times since that date. If LAC.ELP = Y changes to Y.
-----	--	---	-----	-----	---

Cross-Reference (XRF)	Schools	SEID Setup	Load Records	Basic Student Info	Program & Test Info	Other	Reports	Create File
NSLP <input type="checkbox"/> FRE.CD (F or R)		English Learner < 12 Months <input type="checkbox"/> LAC.USS - (if blank use LAC.STS)		English Learner Date Enrolled <input type="text" value="9/01/2008"/> LAC.USS (Enter as MM/DD/YYYY)		R-FEP Date <input type="text"/> LAC.RD1 (Enter as MM/DD/YYYY)		
Migrant Education <input type="checkbox"/> PGM.CD = 135		Gifted and Talented <input type="checkbox"/> Active GTE record or PGM.CD = 127		R-FEP Passed ELA <input type="checkbox"/> 3 times since redesignated date (LAC.RD1)		TST.ID = 'CST' or 'CMA' TST.PT = 1 TST.SS > 349 or TST.PL = 4 or 5 or TST.RS calculated		
English Learner (Services Received) <input type="checkbox"/> LAC.SR		STS <input type="checkbox"/> Flagged with Y if: Grade = 2 - 11 Primary Language = 01 English Proficiency = EL English Learner < 12 mo = Y		CAPA <input type="checkbox"/> Flagged with Y if: CSE.PA = 30 or CSE.PA2 = 30 or CSE.PA3 = 30 or CSE.PA4 = 30		CMA <input type="checkbox"/> Flagged with Y if: Disability Code > 000 Special Ed Particip. fields = 20 or 21 For ELA: Grade level = 3 - 11 For Math: Grade level = 3 - 11 For Science: Grade level = 5, 8, 10 For EOC Tst: Will take CST EOC Test		

STS	Student Assessed with STS	1	N/A		Enters "Y" if Grade = 2 - 11, Primary Lang = 01, English Proficiency = EL and English Learner < 12 months, enters "N" for all other students grade 2 - 11.
AWC	Student Assessed with CAPA	1	CSE	PA,PA2 PA3,P4	Enters "Y" if any Participation field contains code 30
PA2	Student Assessed with CMA – ELA	1	CSE	PA2	Enters "Y", Grades 3-11, valid disability code, PA2 code = 20 or 21
PA3	CMA - MATH			PA3	Enters "Y", Grades 3-11, valid disability code, PA3 code = 20 or 21
PA4	CMA - Science	1	CSE	P4	Enters "Y", Grades 5,8 or 10, valid disability code, PA4 code = 20 or 21

The following is a listing of tables and fields used to load the data into the **PRE** table fields on the **Other** form.

FIELD	FIELD NAME	FIELD SIZE	AERIES TABLE	AERIES FIELD	PROGRAM DETAILS
PD	Primary Disability	3	CSE	DI	Will convert previous years codes to NEW codes
CCR	County Code Residence	2		DR	Left 2-digits if the district of residence is different than the district of service
DCR	District code residence	5		DR	Left 5-digits if the district of residence is different than the district of service

EDS	Exit Date Special Ed	8		XD	Valid date range should be from 1/1/2005 thru the test date.
NPS	Received Special Ed at Non Public/Non Sectarian school (NPS)	1	N/A		Will be changed to Y if the School Code = 0000001 AND disability code is valid.
NCS	Non Public/Non Sectarian School code	7	CSE	SS	School code loaded if School Code is 0000001 AND the NPS field is Y.
LT	ASAM Schools Only – Student Enrolled in School less than 80 days	1	N/A		Must use XRF
SIE	SEID English Teacher				Optional: 10 digit SEID for the student’s ELA teacher
SIM	SEID Math Teacher				Optional: 10 digit SEID for the student’s Math teacher

The following is a listing of tables and fields used to load the data into the **PRE** table fields on the **Create File** form.

ERD	Student Counted as part of District's enrollment in October CBEDS	1	N/A		Calculates whether the student has been continuously enrolled from the October CBEDS date to the test date.
ERS	Student Counted as part of Schools enrollment in October CBEDS	1	N/A		Calculates whether the student has been continuously enrolled from the October CBEDS date to the test date.

The following is an example of the **Database Definitions** report that can be printed from **View All Reports** for the **PRE** table. This will list all fields and descriptions in the **PRE** table.

Database Definition						
2010-2011		Table and Field Codes			12/6/2010	
Table Code: PRE		Table name: Pre ID for STAR Test				
Field Code	Field Name/Heading	Field Description	Type of Data	Maximum Size	Related Table and Field	
SC	School	School code	Numeric	5	STU	SC
SN	Student#	Student Number	Numeric	10	STU	SN
TP	Test Program	Test Program	Text	1		
DN	District Name	District Name	Text	20		
CD	Cty/Dist	County/District code	Text	7		
SH	School Name	School Name	Text	20		
CS	SchCode	School Code	Text	7		

STUDENT DATA AUDIT REPORT FOR PRE-ID

The **Student Data Audit** report will give specific errors pertaining to the Pre-ID. This allows you to locate students and update any invalid information. It is highly suggested that this report be generated prior to running the **STAR Pre-ID** load.

This report is located in **View All Reports**. When selected the following form will display. From the District this report will allow you to select specific schools. Under **Select Validations to Run** specific data can be selected or de-selected for **Validations**.

Student Data Audit Setup

Select the schools to be included in the audit report:

Sch	School	Include
100	Basic Data Elem	No
200	Basic Data HS ADS SOC Etc	No
990	Golden Eagle Elementary School	Yes
991	Tawny Eagle YR Elementary School	Yes
992	Hawk Elementary for ATT	Yes
993	Bald Eagle Intermediate School	Yes
994	Screaming Eagle High School	Yes
995	Aeries Continuation School	Yes
999	Inactive Students	No

Select Validation: Pre-ID Data Audit

Select Validations to run:

Validation	Validate?
School (CDS) Code	Yes
Student Name	Yes
Student ID	Yes
Statewide Student ID (CSIS ID)	Yes
Birthdate	Yes
Gender	Yes
Ethnicity - EC fields	Yes
Ethnicity - New ETH & RC fields (STU)	Yes
Primary/Home Language	Yes
Parent Education Level	Yes

Sort by Student Name | Grade Range: 0 thru 18

Sort by Error

Include Inactive Students

Break Page on School

Print Summary | Print Detail

OK | Cancel

* Indicates Inactive

When validating Parent Ed Level, Language Fluency, and Hispanic/Latino Indicator, the program will also look at the XRF table (STAR settings)

The report can be sorted by **Student** or **Error**. The **Grade Range** will default to 0 thru 18. Select the Grade Range for the Pre-ID you will be loading. Select whether to include **Inactive Students**, **Page Break by school**, print a **Summary** and/or **Details**. Click the mouse on the **OK** button. The following is an example of the report generated depending on your selections.

Eagle Unified School District						12/8/2009
2009-2010		Student Data Audit (Pre-ID)			Page 1	
Schl	Stu #	Perm. ID	Student Name	Grade	Field	Error
Eagle Unified School District						
DST SUMMARY:		Hispanic/Latino Ethnicity Indicator is set, but Race field is empty.				1,685
		Parent Education Level code is blank.				2,861
		Primary Ethnicity is blank.				5,307
		Race code in STU.RC1 is invalid or not in COD.				34
Golden Eagle Elementary School						
SUMMARY:		Hispanic/Latino Ethnicity Indicator is set, but Race field is empty.				208
		Parent Education Level code is blank.				6
		Primary Ethnicity is blank.				628
990	0000001	0099000001	Aadasian, Robert Brady	6	STU.ETH = <blank>	Primary Ethnicity is blank.
990	0000002	0099000002	Aadasian, Ruben Preston	1	STU.ETH = <blank>	Primary Ethnicity is blank.
990	0000003	0099000003	Aguilar, Jonathan Daniel	5	STU.ETH = <blank>	Primary Ethnicity is blank.
990	0000004	0099000004	Aguilar, LaTonya Stephanie	4	STU.ETH = Y STU.RC1 = <blank>	Hispanic/Latino Ethnicity Indicator is set, but Race field is empty.
				4	STU.ETH = <blank>	Primary Ethnicity is blank.

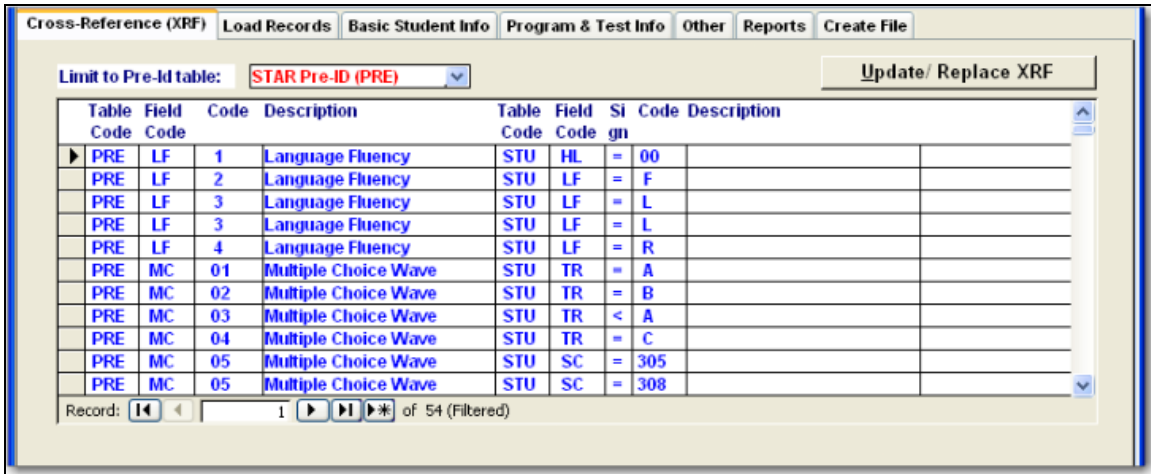
CROSS REFERENCE TABLE

Each year changes have been made to the **XRF** table and are located in **SCHMODEL.MDB**. The **XRF** table will be used by the **STAR Pre-ID** program to automatically update required fields in the **PRE** table according to data stored in existing tables and fields. **The new XRF table WILL NOT be automatically copied to the current XRF table.**

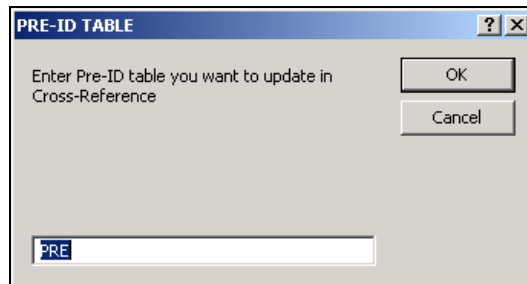
It is up to each District or School to determine whether they want to use the new **XRF** table in **SCHMODEL.MDB** or to use their existing table from the previous year and update the **XRF** table. This is due to differences where each school stores their data, such as data in the **SUP** table.

UPDATE OR REPLACE CURRENT XRF TABLE

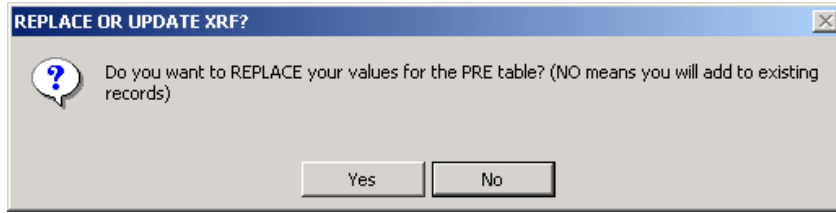
From the **STAR Pre-identification Form** click the mouse on the **XRF** tab. The following form will display. To update the **XRF** table with the new **SCHMODEL.MDB** click the mouse on the **Update/Replace XRF** button.



The following message will display with **PRE** displayed. Click the mouse on the **OK** button.

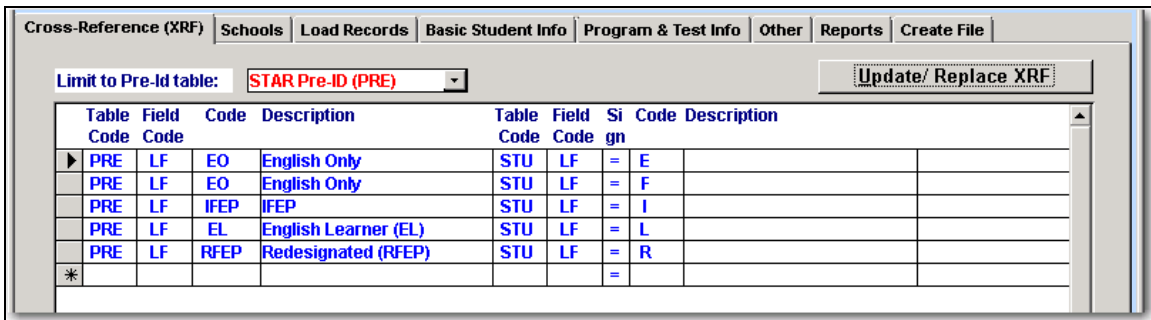


The following message will display. To “**replace**” the schools current **XRF** with the **XRF** from **SCHMODEL.MDB** click the mouse on the **Yes** button.



To “**add**” the **XRF** from **SCHMODEL.MDB** to the schools current **XRF** click the mouse on the **No** button. A message will display indicating the **XRF** table has been updated. Click the mouse on the **OK** button.

The form will display with the **XRF** updated. The example below displays the **XRF** table replaced from **SCHMODEL.MDB** and all other data was deleted.



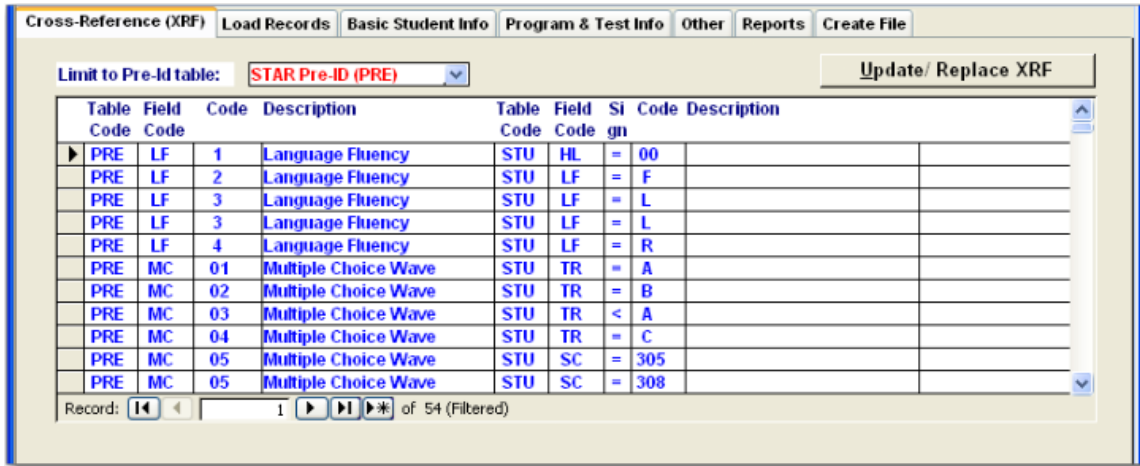
NOTE:

It is suggested that an individual from the District create the XRF table and when complete copy the table out to the school sites.

XRF TABLE SETUP

At the top left hand corner is a drop down to select the Pre-ID table to be updated. The default will be for **STAR Pre-ID**.

The left side of this form contains the field in the **PRE** table that will store the data after the conversion is complete. This includes the table, field code, the final code and the code description.

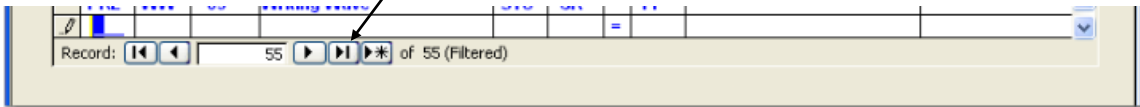


The right side of the form contains the fields where the data is stored in the **Aeries™** database and needs to be converted which includes the table, field code, sign, code to be converted and the description.

It is important to understand that if you are using the **XRF** to update data instead of allowing the STAR Pre-ID to load the data you **MUST** add all conditions to the **XRF** table.

ADD TO THE CROSS REFERENCE

To add an update to the **Cross Reference Table** form, click the mouse on the **End Record** function at the bottom left corner of the form.



The cursor will display in the **Table Code** field after the last record. Type **PRE** in **Table Code**. Press **Tab**.

In **Field Code** type the field to be updated and press **Tab**. In the **Code** field type the new code that will be created once the conversion is complete. If the **Code** is currently setup in the code table the description will automatically display.



NOTE:

All codes should be setup in the **COD** table.

In the **Table Code** field type the name of the table where the data to be converted is currently stored and press **Tab**. In **Field Code** type the field to be converted and press **Tab**.

Table Code	Field Code	Code	Description	Table Code	Field Code	Sign	Code	Description
PRE	LF	EO	English Only	STU	LF	=		
*						=		

In the **Sign** field type one of the sign codes that are displayed at the bottom of the form and press **Tab**.

In the **Code** field type the code currently used that will be converted into the **PRE** table once the conversion is complete. If the **Code** is currently setup in the code table the description will automatically display. After all information has been updated click the mouse on the **Load Records** button.



NOTE:

After you exit this form and then re-access the form, the new information added will sort and display alphabetically by table name and then by field layout within the table.

CHANGE THE CROSS REFERENCE

To change the **Cross Reference Table** form, click the mouse on the **field** to be changed. Type the new information. Press **Tab** to access the remaining fields. When complete click the mouse on the **Load Records** button.

DELETE A STATEMENT IN XRF TABLE

To delete a statement in the **Cross Reference Table** click the mouse in the **gray box** to the left of the statement. A **black arrow** will display. Press the **Delete** key and a warning message will display. To continue click the mouse on the **Yes** button.



NOTE:

Remember that the **XRF table MUST** be reviewed and updated to ensure the correct conversion will take place when loading the **PRE** table.

VERIFY LOC FILE Verify that school code '0' contains the **County and District** codes in the **School Options** form. Verify that all **School** codes to be loaded are also setup correctly.



NOTE: If the School, County or District fields are blank ALL School, County or District codes will be blank in the PRE ID file.

STAR PRE-ID FORM From **Testing and Assessment** click the mouse on the **STAR Pre-Identification Form** option.

LOAD STUDENTS INTO PRE-ID TABLE

After the **XRF** table has been updated and verified, the **Load Records** button will load the **PRE** table with data from **Aeries** tables. The **XRF** table will then be used to convert data located in different tables into the **PRE** table.



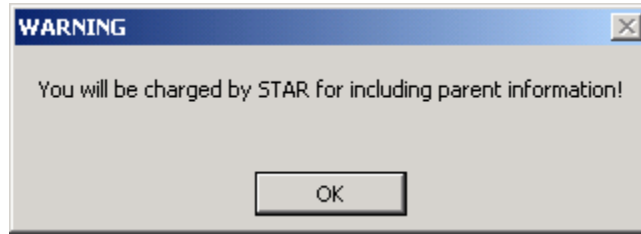
Please verify all data loaded into the PRE table prior to creating the STAR Pre-ID file. The student information to be loaded into the PRE table is accessed from other tables. This information **MUST** be correct in order for the PRE table to be created accurately.

From the **Load Records** form select the **STAR Test Date**, **Grade Range**, **MC Wave OR Wrt Wave** and whether to **Include Parent Data**. The option is also available to **SKIP** students with **CSE.PAx = 90**.

Select any **Special Attendance Program** to be excluded from the load process. Verify **ALL** options have been correctly selected which will display at the bottom of the form.

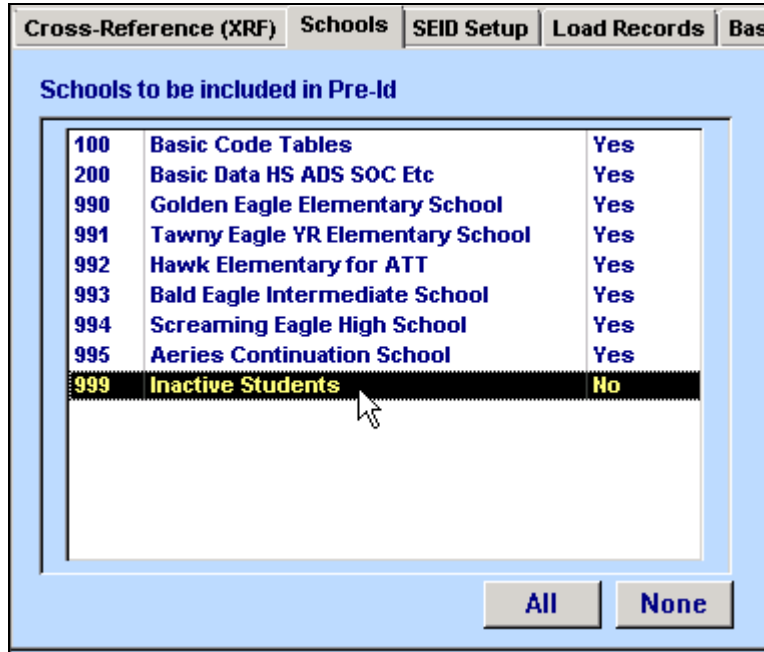
Options Selected STAR Load	STAR Test Date	Grade Range	Incl. Parent Data	Spec Att Prg Excluded	SKIP CSE.PAx=90	Extract SEID	Tot Rcds
	1/31/2012	2 thru 11	No			No	0

If **Include Parent Data?** has been selected the following message will display when **Load Records** is generated.



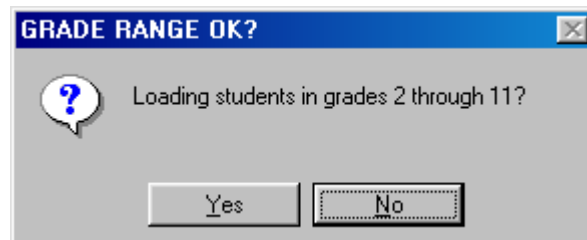
**DISTRICT
VERSION -
SCHOOL
SELECTION**

The District version now has the capability to select specific schools to be loaded into the file. From the **Schools** tab click the mouse on the **Schools to be Included**. Any school displaying **NO** will not loaded into the **PRE** table.



**LOAD
RECORDS**

Click the mouse on the **Load Records** button and the following message will display to verify the grade range selected. If the **Grade Range** is correct click the mouse on the **Yes** button.

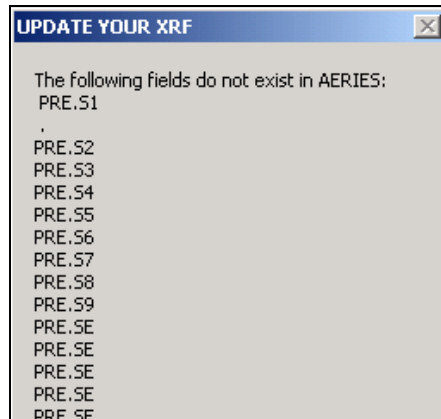


The **Special Ed Disability Codes** were changed in 2006 according to state requirements. The STAR Pre-ID file **MUST** contain these disability codes. If old disability codes are located in the **CSE** table the following message will display.



The program will load all new disability codes from the students in the **CSE** table and will also convert any old disability codes to the new valid codes. **However, it is crucial that the CSE records get updated with the new state required codes.**

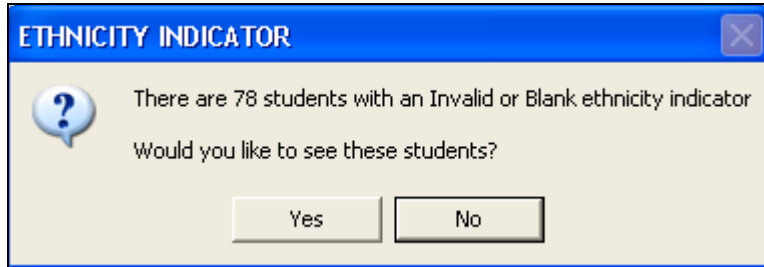
The program will first verify the **XRF** table for any errors. If the **XRF** table contains any tables or fields that do not exist in **Aeries™** or if a statement has been setup that contains a blank the following error message will display. The **XRF** table **MUST** be updated before **Load Records** can be run again. The following is an example of an error message that may display.



NOTE:

A statement in the XRF table containing a blank is indicated by a “,” as in the example above.

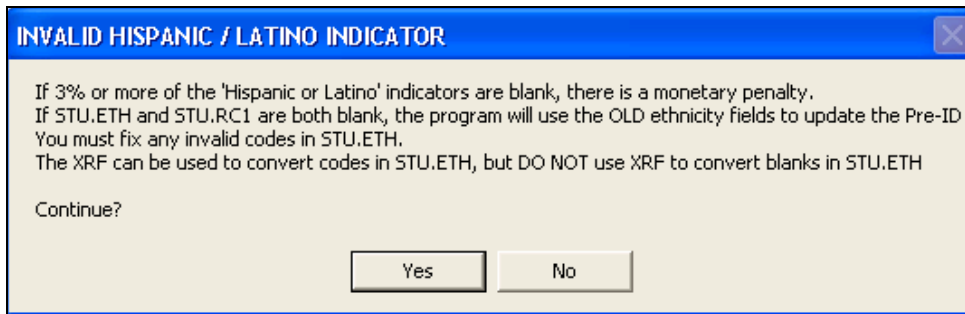
The program will first verify whether the Ethnicity Indicator (**STU.ETH**) is invalid or blank. If there are students with blank or invalid Ethnicity indicators the following message will display.



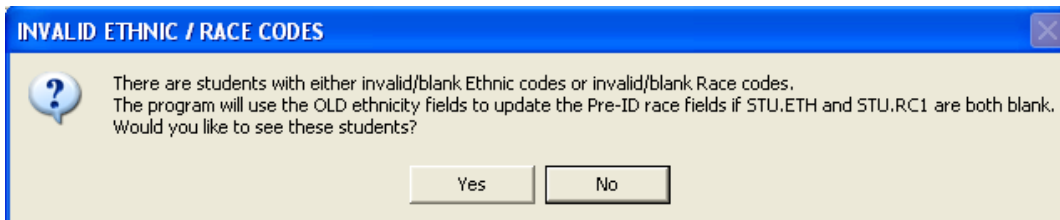
The option is available to display these students by clicking the mouse on the **Yes** button and a **usysMSG** will display that can be printed.

MSG
ETH: D . ID: 992658 . Name: Arquieta, Ashleigh Marie
ETH: D . ID: 431020151 . Name: Villegas, Estevan Martin
ETH: D . ID: 322080263 . Name: Lee, Bobby Nicklas
ETH: D . ID: 333999364 . Name: ...

If you click the mouse on the **No** button the following message will display as a warning.



If the **STU.ETH** is not blank the program will verify if the **STU.RC1** is invalid or blank. If the **STU.ETH** and **STU.RC1** fields are both blank the program will then verify whether the Ethnicity codes are invalid or blank. If invalid or blank codes are located the following message will display.



Clicking the mouse on the **Yes** button will display a **usysMSG** that can be printed out to verify the students containing incorrect data in the Race or Ethnicity fields.

qusysMSG	
MSG	
EC: . ID:	123456789 . Name: Eagle, Alfred Earl
EC: . ID:	1591946177 . Name: Samual, Tom
EC: . ID:	1591946182 . Name: RDT Field Add, Test
EC: . ID:	1591946192 . Name: test, test
EC: . ID:	1591946195 . Name: Abba, Abby
EC: . ID:	1591946198 . Name: ATest, Test
RC1: 999 . ID:	1575866733 . Name: Othman, Justin
RC1: 999 . ID:	1575869603 . Name: Strohl, Juventino M
RC1: 999 . ID:	1575876953 . Name: Meza, Ernesto A
RC1: 999 . ID:	1576072903 . Name: Perkins, Seanna
RC1: 999 . ID:	1576076363 . Name: Perkins, Carlos Alexander
RC1: 999 . ID:	1576087513 . Name: Natkowski, Megan R

All data will be loaded into the **PRE** table for the grade range selected.

STAR - Pre-Identification Form (PRE) - 2011-12 format

District Name: EAGLE UNIFIED SCHOOL County/District: 65-99999 School Name: GOLDEN EAGLE ELEMENT SchlCode: 9999990 Check 3% fields

Student No: 1 Student ID: 0099000001 Grade: 06 Last Name: AADASIAN First Name: ROBERT M/I: B Birthdate: 05/17/2000 Gender: M State ID:

Cross-Reference (XRF) Schools SEID Setup Load Records Basic Student Info Program & Test Info Other Reports Create File

STAR Test Date: 12/2/2011

Grade Range: 2 thru 11

Include Parent Data?

MC Wave: 01 Wrt Wave:

Skip Students with CSE.PAx = '90'
Students will be skipped ONLY IF:

Valid Combinations			
PA	PA2	PA3	PA4
90	90	90	90
90	90	90	90

Select the Special Attendance Program (STU.SP) codes to be excluded from the load process.

- Regular Program
- C Concurrent
- G 5th Year Senior
- H Home-Hospital
- I Independent Study
- N No ADA
- S SDC

SELECTIONS MADE ON THIS TAB APPLY TO ALL STUDENTS

Load Records

Options Selected	STAR Test Date	Grade Range	Incl. Parent Data	Spec Att Prg Excluded	SKIP CSE.PAx=90	Extract SEID	Tot Rcds
STAR Load	12/2/2011	2 thru 11	Yes			Yes	3654

Backward Get Forward Add Change Delete exit Info

Verify that the **Total Records** in the bottom right corner matches the number of students that will be taking the **STAR** test.

Also verify that the **MC Wave** OR **Wrt Wave** field is correctly selected. These fields pertain to each student displayed on the **Basic Student Info** form.

**SORTING
STAR FILE
BY TEACHER**

The option is available for the **STAR** file to be sorted by the **Group Name** located on the **STAR Pre-ID** form. When the **STAR** file is generated it sorts the students by grade, group name and then by student alphabetically.

Cross-Reference (XRF)	Schools	SEID Setup	Load Records	Basic Student Info	Program & Test Info	Other	Reports	Create File
Primary Lang	ParEd	Eng Prof	Local Use Field (xrf)			Country of Origin		
01	12	RFEP						
Hispanic or Latino?		N	Race:			Delivery		
African American	Other Asian	Group Code	628					
American Indian	Hmong	Group Name	HALEY					
Chinese	Filipino							

This information will be loaded from the **Secondary Student Data** form and will use the **PRE-ID** testing fields. If these fields are blank and the school is elementary the **STU.CU** field will be utilized to load the teacher information

All Students											
2010-2011						Eagle USD			12/6/2010		
Student Data 1 (STU)		Student Data 2 (STU)		Student Data 3 (STU)		Secondary Student Data (SSD)					
Sch	Stu#	Last Name	First Name	Middle Name	Suffix	Perm ID No.	Sex	Grd	Birthdate	Age	
010	016548	Abbott	Kiana	Nicole		361282	F	8	4/29/1997	13	
Migrant Ed		SNOR		Primary Residence		CA Partnership		Other			
Migrant ID		US Schl < 3 Yrs		Home Type / Other Text		Post-2ndary Plans		Foreign Lang Comp			
								0			
Tech Prep (Perkins)			E1 Flag		Vocational Education Survey Completed						
Post-2nd Credit			Stu in E2		Survey Comp		Acti. Military		Educ/Training		Employed
Vocational Education					PRE ID Testing						
Spec Needs Veteran		# Yrs Schl Comp		VocEd Seq Comp		Test Group Code		Test Group Name			
		0				123456		Kartouch			

TABLE & FIELD NAMES AND CALCULATIONS

The majority of the data loaded into the **PRE** table are pulled from specific student data fields. The tables and fields utilized will display on the right side of the field along with the determining code.

A number of other fields will perform specific calculations. The calculations from more than one field and will be listed next to the right of the field.

NSLP <input type="checkbox"/> Y <input type="checkbox"/> N FRE.CD (F or R)		English Learner Date Enrolled <input type="text" value="9/01/2008"/> LAC.USS (Enter as MM/DD/YYYY)	
English Learner < 12 Months <input type="checkbox"/> Y <input type="checkbox"/> N LAC.USS - (if blank use LAC.STS)		R-FEP Date Redesignated <input type="text"/> LAC.RD1 (Enter as MM/DD/YYYY)	
Migrant Education <input type="checkbox"/> N <input type="checkbox"/> Y PGM.CD = 135		R-FEP Passed ELA <input type="checkbox"/> Y <input type="checkbox"/> N 3 times since redesignated date (LAC.RD1)	
Gifted and Talented <input type="checkbox"/> N <input type="checkbox"/> Y Active GTE record or PGM.CD = 127		TST.ID = 'CST' or 'CMA' TST.PT = 1 TST.SS > 349 or TST.PL = 4 or 5 or TST.RS calculated	
English Learner (Services Received) <input type="checkbox"/> 1 <input type="checkbox"/> 2 LAC.SR			
Student Assessed with →	STS <input type="checkbox"/> Y <input type="checkbox"/> N Flagged with Y if: Grade = 2 - 11 Primary Language = 01 English Proficiency = EL English Learner < 12 mo = Y	CAPA <input type="checkbox"/> Y <input type="checkbox"/> N Flagged with Y if: CSE.PA = 30 or CSE.PA2 = 30 or CSE.PA3 = 30 or CSE.PA4 = 30	CMA <input type="checkbox"/> Y <input type="checkbox"/> N Flagged with Y if: Disability Code > 000 Special Ed Particip. fields = 20 or 21 For ELA: Grade level = 3 - 11 For Math: Grade level = 3 - 11 For Science: Grade level = 5, 8, 10 For EOC Tst: Will take CST EOC Test

RFEP PASSED CST.ELA

The **R-FEP Passed** field will perform a calculation and flag all R-FEP students from grades 5 through 11 who passed the CST or CMA ELA proficiently or advanced in the passed 3 years from the date they were re-designated.

The STAR program will perform this calculation and place a **Y** or **N** in the **R-REP Passed.ELA 3 times Since Redesignation Date** field.

English Learner Date Enrolled	<input type="text" value="9/01/2008"/>	LAC.USS (Enter as MM/DD/YYYY)
R-FEP Date Redesignated	<input type="text" value="9/01/2006"/>	LAC.RD1 (Enter as MM/DD/YYYY)
R-FEP Passed ELA 3 times since redesignated date (LAC.RD1)	<input type="checkbox"/> Y <input type="checkbox"/> N	TST.ID = 'CST' or 'CMA' TST.PT = 1 TST.SS > 349 or TST.PL = 4 or 5 or TST.RS calculated

In order for the program to perform this calculation a student **must** contain a **RFEP** in the **Language Fluency** field when the **Load Records** is performed. The STAR program will utilize the test data in the **TST** table to calculate whether the student was proficient using the **CST or CMA Test ID** and **Part No 1** (ELA) for the past three years.

Sch	Stu#	Last Name	First Name	Middle Name	Perm ID No.	Sex	Grade	Prog	Track	CRL	S/M	D/M	Status
990	1	Aadasian	Robert	Bradly	099000001	M	6				0	0	

TEST ID	Part No.	Grade level	Testing date	Test description	Raw score	Scale score	Grade equiv	Pct file	Sta nine	Crv eqv	Oth %	Prf Lvl	Rub ric	Testing Admin
CST	1	5.0	04/27/2009	Engl.Lang Arts Total	58	376	0.0	0	0	0.0	0	4	0	SPRG09
CST	1	4.0	04/01/2008	Engl.Lang Arts Total	60	348	0.0	0	0	0.0	0	4	0	SPRG08
CST	1	3.0	05/01/2007	Engl.Lang Arts Total	37	309	0.0	0	0	0.0	0	4	0	SPRG07
CST	1	2.0	05/01/2006	Engl.Lang Arts Total	43	320	0.0	0	0	0.0	0	4	0	SPRG06

Three fields are utilized to calculate if the student was proficient. If the **Scale Score** is greater than **349** or **Proficiency Level** greater than **3** the student is considered proficient or advanced. If these fields **do not** contain data the **Raw Score** will be used. The program will determine what grade the student was in for that year and use a scale to determine the proficient score.

If the student was proficient for the past three years the student will be flagged with a “Y”. If the student was not proficient the student will be flagged with an “N”.

STUDENTS ASSESSED

Various students will display a Y as an indicator to be tested for the STS, CAPA or CMA. The **STS** will be flagged with a “Y” for students in Grades 2-11, Primary Language of 01, English Proficiency of EL that has been enrolled in a US School less than one year.

	STS	CAPA	CMA
Student Assessed with →	<input checked="" type="checkbox"/> Flagged with Y if: Grade = 2 - 11 Primary Language = 01 English Proficiency = EL English Learner < 12 mo = Y	<input type="checkbox"/> Flagged with Y if: CSE.PA = 30 or CSE.PA2 = 30 or CSE.PA3 = 30 or CSE.PA4 = 30	Flagged with Y if: Disability Code > 000 Special Ed Particip. fields = 20 or 21 For ELA: Grade level = 3 - 11 For Math: Grade level = 3 - 11 For Science: Grade level = 5, 8, 10 For EOC Tst: Will take CST EOC Test
	ELA <input checked="" type="checkbox"/> Math <input checked="" type="checkbox"/> Science <input checked="" type="checkbox"/> EOC Tst <input checked="" type="checkbox"/>		

The CAPA will be flagged for students with a code 30 loaded into any one of the Special Ed Participation fields.

The CMA fields will be flagged for students with a valid Disability Code greater than 000, with Special Ed Participation fields containing 20 or 21. The ELA will be for students in grades 3-11, Math grades 3-11 and Science only grades 5, 8 & 10.

CREATE FILE

The **Create File** form displays two fields that must be calculated and loaded. These two fields are used to flag students continuously enrolled since CBEDS day in one school and district wide. These fields will either store a 'Y' or 'N'.

After the schools to be used in this calculation are selected from the **Schools** tab these fields will be calculated by clicking the mouse on the **Find SCHOOL Continuously Enroll** button and the **Find DISTRICT Continuously Enroll** button.

Cross-Reference (XRF) Schools SEID Setup Load Records Basic Student Info Program & Test Info Other Reports **Create File**

Students Calculated as Continuously Enrolled in the School / District

Find SCHOOL Continuously Enroll [Y] Find DISTRICT Continuously Enroll [Y]

Student counted as part of SCHOOL'S / DISTRICT'S enrollment in October CBEDS data and has been continuously enrolled since that date.

The DISTRICT Continuously Enrolled calculations will be performed using ONLY THE SCHOOLS SELECTED in the Schools tab.

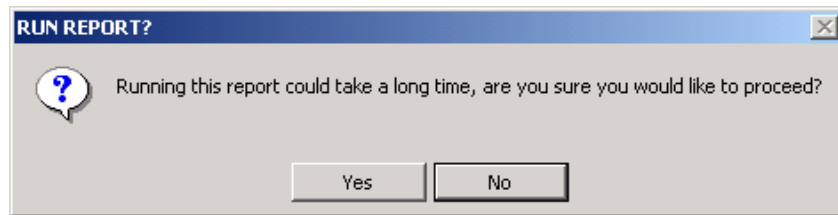
Path to output file: C:\Eagle\ File Name: PRE11000.TXT Create File



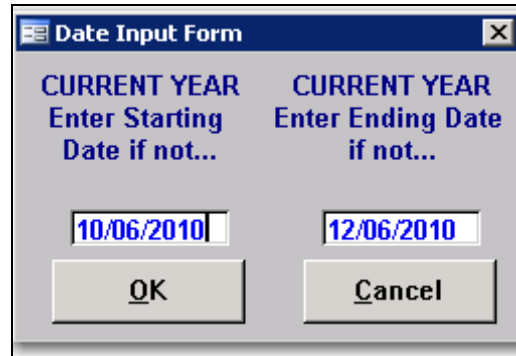
NOTE:

When creating the PRE table on a District database in Access these programs require a current copy of EVERY schools database within the same folder. This is not required for Client Server.

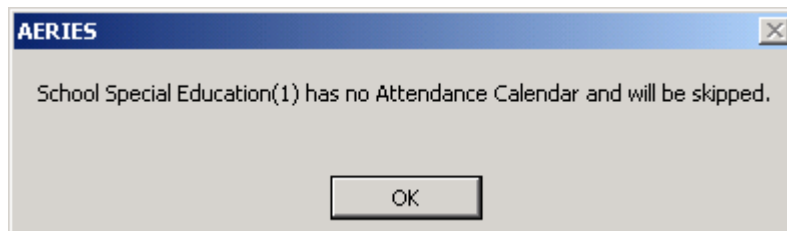
After clicking the mouse on the button the following message will display. This procedure may take a period of time depending upon the number of records needing to be processed. To continue click the mouse on the **Yes** button.



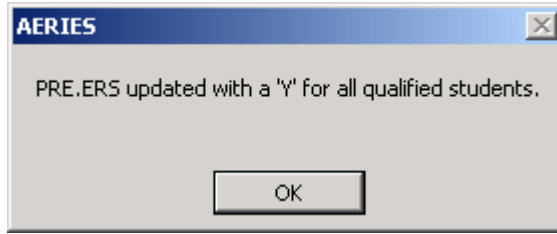
The following form will display. The default date range will be the **Starting** date as the CBEDS date with the **Ending** date displaying the **Test Date**. Click the mouse on the **OK** button.



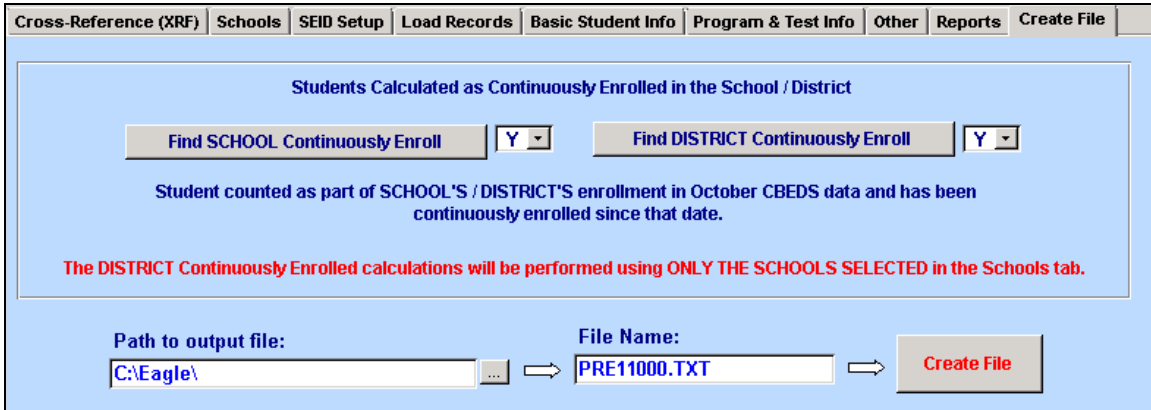
A message will display for any school database that cannot be located and for any school that does not contain an attendance calendar. Click the mouse on the **OK** button.



When the process has completed the following message will display. Click the mouse on the **OK** button.



When the process has completed all students continuously enrolled since CBEDS day will contain a **Y** in this field. Any student that has not been continuously enrolled will contain an **N**.



REMEMBER:

When creating the PRE table in the District database make sure both of these options are generated.

SCHOOLS NOT UTILIZING A DISTRICT DATABASE

If the PRE table is being created from a School database and a District database is not being utilized query must be used to copy the Continuously Enrolled School (ERS) field into the Continuously Enrolled District (ERD) field.

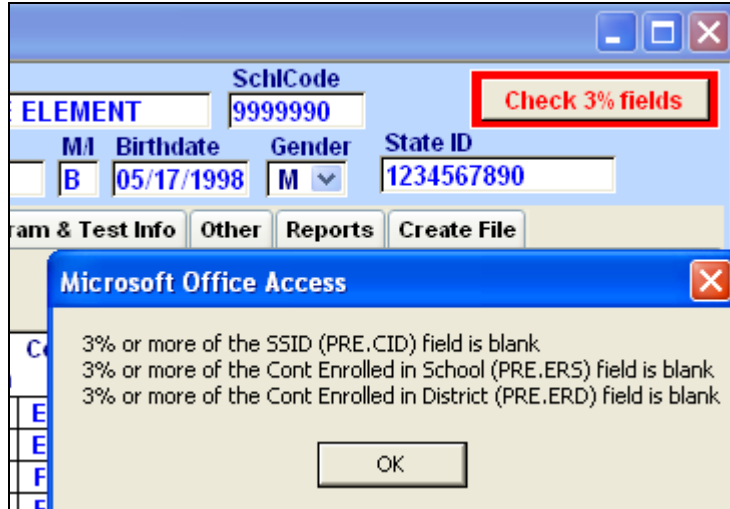
The query statement used would be:

CHANGE PRE ERD TO ERS

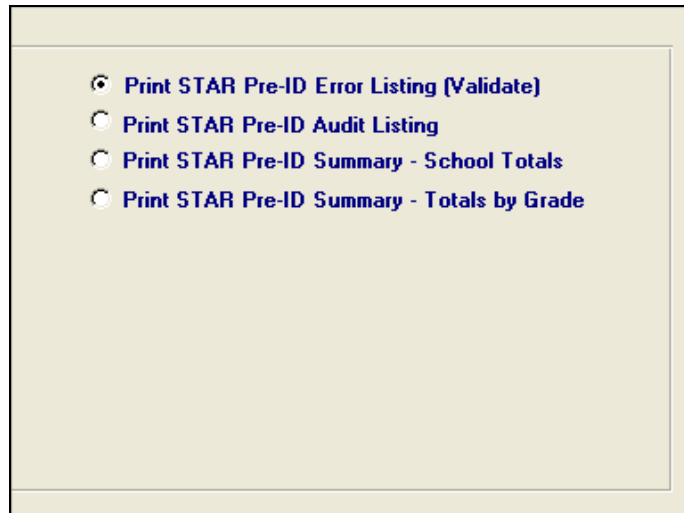
VALIDATE DATA

The **STAR Pre-ID Layout** contains various fields that are required to contain data. If 3% or more of the student records are blank the district will be alerted to provide data and will receive a monetary penalty.

After the students are loaded into the **PRE** table, click the mouse on the **Check 3% Fields** button. A message will display which fields contain 3% or more blanks.



After the students are loaded into the **PRE** table the **Validate Reports** must be utilized. From the **Reports** tab click the mouse on the **Print STAR Pre-ID Error Listing (Validate)** radio button. Click the mouse on the **Print Report** button.



If the **PRE** table contains invalid data a report will be generated with all possible data errors listed.

At the top of the report **District Errors** will display which will contain messages for the various fields that have a percentage of blank records. These records must be corrected to meet the required state standards.

Below the **District Errors** the individual **Student Errors** will display which lists the student and field containing the error. The following is an example of this report.

Eagle Unified School District			12/9/2009
2009-2010	STAR TESTING PRE-IDENTIFICATION ERROR LIST		Page 1
Districts Errors (reflects total record counts)			
3% or more have blank SCH CBEDS codes			
3% or more have blank DIS CBEDS codes			
3% or more have blank State IDs			
<hr/>			
School: Aeries Continuation School			
Student Errors (reflects individual records):			
ID#	Student Name	Grade	Error:
0099500006	ARNOLD NICK	11	Student has a BLANK Home Language code
0099500006	ARNOLD NICK	11	Student has a BLANK SSID code
0099500007	AVELINO JEFF	9	Student has a BLANK Home Language code
0099500007	AVELINO JEFF	9	Student has a BLANK SSID code



NOTE:

Errors listed MUST be corrected prior to creating the STAR file.

VERIFICATION REPORTS After the **PRE** table is created and updated, reports can be generated to verify the information is correct prior to the **STAR** file being created. The following reports are the reports available.

STAR TESTING PRE-ID AUDIT LIST After all information has been updated in the **PRE** table the **STAR Testing Pre-Identification Audit List** can be generated. This report can be used to verify all information in the **PRE** table prior to the **STAR** file being created. This will ensure that all data is correct for each student.

Eagle Unified School District																	12/9/2009
2009-2010		STAR TESTING PRE-IDENTIFICATION AUDIT LIST														Page 3	
District Name: EAGLE UNIFIED SCHOOL				Code: 6599999			School Name: GOLDEN EAGLE ELEMENT				Code: 9999990						
GRADE: 02				Group Code: 212			Group Name: COLLINS										
Last Name ID Number	First Name State ID	M/I Birthdate	ETH Sex	Race	MC	EL	WW ERS	HL ERD	PE	STS	LF AWC	PD CMA-E	RST CMA-M	NSL CMA-S			
ALBRIGHT 009900011	JEROD	C 09/28/2002	N M	White (not Hispanic origin)	01	-	-	00	15	N	1	000	-	-	N	-	
ANGUIANO 009900031	TANYA	R 03/08/2002	Y F	N/A	01	-	-	01	12	N	3	000	-	-	N	-	
BANDALARIA 009900062	KELCIE	S 10/17/2002	N F	Filipino	01	-	-	01	12	N	1	000	-	-	N	-	

The order that this report will print is first by school if run at the district level. It will then print by grade, group code and group name if the group fields contain data. Any student with an unassigned group code will print on the first page of each grade.

The far left side will print student's full name and ethnicity code. Along with the ID, CSIS ID, birthdate and sex. Any student with Multi Ethnicity codes will print in the middle of the report.

The information that will print on the right side of the report includes:

- **MC – Multiple Choice,**
- **WW – Writing Wave**
- **H/L – Home language**
- **P/E – Parent Ed**
- **L/F – Language Fluency**
- **PD – Primary Disability**
- **RST – RFEP Proficient 3 years ELA-CST/CMA**
- **NSL – NSLP (Yes or No)**
- **E/L – English learner less than 12 months**
- **ERS – Student counted as part of the school enrollment**
- **ERD – Student counted as part of the district enrollment**
- **AWC – Student assessed with CAPA,**
- **STS – Assessed with STS**
- **AWC – Assessed with CAPA**
- **CMA-E – Assessed with CMA ELA**
- **CMA-M – Assessed with CMA Math**
- **CMA-S – Assessed with CMA Science**
- **CST EOC – CMA students taking CST EOC test**

**STAR TESTING
PRE-ID
SUMMARY BY
SCHOOL**

After all information has been updated in the **PRE** table the **STAR Testing Pre-Identification Summary by School** report can be generated. This report will produce totals by school for each of the different fields that the state requires. This information **MUST** be verified prior to creating the **STAR** file.

Eagle USD				12/6/2010																			
2010-2011		STAR TESTING PRE-IDENTIFICATION SUMMARY - SCHOOL		Page 1																			
District Name: EAGLEUSD		Code: 1964378	School Name: NON PUBLIC SCHOOL DA																				
				Code: 0000001																			
Basic Student Information: Total Students: 24 Female: 3 Male: 21		Parent Ed: Grad Scht: 1 HS Grad: 3 Coll Grad: 0 Not HS: 1 Some Coll: 2 Unknown: 17		Miscellaneous Information: Counted in DST CBEDS & enrolled since: 0 Counted in SCH CBEDS & enrolled since: 0 RFEP Proficient 3 yrs - Yes: 0 RFEP Proficient 3 yrs - No: 0 RFEP Proficient 3 yrs - Blank: 24 Special Ed Services at NPS: 20																			
Assessed with: CAPA: 3 STS: 0 CMA-ELA: 1 CMA-Math: 1 CMA-Science: 0 CST-EOC Test 0		Lang Fluency: English Only: 21 English Learner: 3 Init Flu Eng Prof IFEP: 0 Redes FI Engl Prof: 0																					
Home Lang: <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Count</th> <th>Code</th> <th></th> </tr> </thead> <tbody> <tr> <td>21</td> <td>00</td> <td>English</td> </tr> <tr> <td>3</td> <td>01</td> <td>Spanish</td> </tr> </tbody> </table>		Count	Code		21	00	English	3	01	Spanish	Hispanic/Latino Indicator: <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Count</th> <th>Code</th> <th></th> </tr> </thead> <tbody> <tr> <td>16</td> <td>N</td> <td>Non Hispanic/Latino</td> </tr> <tr> <td>8</td> <td>Y</td> <td>Hispanic or Latino</td> </tr> </tbody> </table>		Count	Code		16	N	Non Hispanic/Latino	8	Y	Hispanic or Latino	Program Participation: NSLP - Yes: 0 Gifted and Talented: 0 NSLP - No: 24 Eng Learner Svcs Received: 2 NSLP - Blank: 0 English Learner < 12 Months: 0 Migrant Education: 0	
Count	Code																						
21	00	English																					
3	01	Spanish																					
Count	Code																						
16	N	Non Hispanic/Latino																					
8	Y	Hispanic or Latino																					
		Race: African American: 7 American Indian: 4 Chinese: 0 Japanese: 0 Korean: 0 Vietnamese: 0 Asian Indian: 0 Laotian: 0 Cambodian: 0 Other Asian: 0 Hmong: 0 Filipino: 0 Hawaiian: 0 Guamanian: 0 Samoan: 0 Tahitian: 0 Oth Pacific Islan: 0 White: 13 Other/Not Specified: 0																					
		Primary Disability: <table border="1" style="width:100%; border-collapse: collapse;"> <tbody> <tr> <td>4</td> <td>000</td> <td>Student receives no Special Education Services</td> </tr> <tr> <td>1</td> <td>210</td> <td>Mental Retardation (MR)</td> </tr> <tr> <td>11</td> <td>260</td> <td>Emotional Disturbance (ED)</td> </tr> <tr> <td>1</td> <td>280</td> <td>Other Health Impairment (OHI)</td> </tr> <tr> <td>4</td> <td>290</td> <td>Specific Learning Disability (SLD)</td> </tr> <tr> <td>3</td> <td>320</td> <td>Autism (AUT)</td> </tr> </tbody> </table>			4	000	Student receives no Special Education Services	1	210	Mental Retardation (MR)	11	260	Emotional Disturbance (ED)	1	280	Other Health Impairment (OHI)	4	290	Specific Learning Disability (SLD)	3	320	Autism (AUT)	
4	000	Student receives no Special Education Services																					
1	210	Mental Retardation (MR)																					
11	260	Emotional Disturbance (ED)																					
1	280	Other Health Impairment (OHI)																					
4	290	Specific Learning Disability (SLD)																					
3	320	Autism (AUT)																					



NOTE:

Query can be used to verify TOTALS that display on this report.

**STAR TESTING
PRE-ID
SUMMARY BY
GRADE**

After all information has been updated in the **PRE** table the **STAR Testing Pre-Identification Summary by Grade** report can be generated. This report will produce totals by grade for each of the different fields that the state requires. This information **MUST** be verified prior to creating the **STAR** file.

Eagle USD		12/6/2010																																																				
2010-2011	STAR TESTING PRE-IDENTIFICATION SUMMARY - GRADE: 11	Page 10																																																				
Basic Student Information: Total Students: 527 Female: 276 Male: 251	Parent Ed: Grad Sch: 48 HS Grad: 114 Coll Grad: 105 Not HS: 44 Some Coll: 160 Unknown: 56	Miscellaneous Information: Counted in DST CBEDS & enrolled since: 0 Counted in SCH CBEDS & enrolled since: 0 RFEP Proficient 3 yrs - Yes: 19 RFEP Proficient 3 yrs - No: 43 RFEP Proficient 3 yrs - Blank: 465 Special Ed Services at NPS: 9	Assessed with: CAPA: 2 STS: 0 CMA-ELA: 2 CMA-Math: 1 CMA-Science: 0 CST-EOC Test 3																																																			
Lang Fluency: English Only: 448 English Learner: 17 Init Flu Eng Prof IFEP: 0 Redes Fl Engl Prof: 62																																																						
Home Lang: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Count</th> <th>Code</th> <th>Language</th> </tr> </thead> <tbody> <tr><td>406</td><td>00</td><td>English</td></tr> <tr><td>91</td><td>01</td><td>Spanish</td></tr> <tr><td>3</td><td>02</td><td>Vietnamese</td></tr> <tr><td>2</td><td>03</td><td>Cantonese</td></tr> <tr><td>8</td><td>05</td><td>Philipino (Tagalog)</td></tr> <tr><td>2</td><td>07</td><td>Mandarin (Putonghua)</td></tr> <tr><td>6</td><td>11</td><td>Arabic</td></tr> <tr><td>2</td><td>12</td><td>Armenian</td></tr> <tr><td>2</td><td>13</td><td>Burmese</td></tr> <tr><td>1</td><td>19</td><td>Greek</td></tr> <tr><td>1</td><td>26</td><td>Indonesian</td></tr> <tr><td>1</td><td>62</td><td>Telugu</td></tr> <tr><td>2</td><td>99</td><td>Other non-English</td></tr> </tbody> </table>	Count	Code	Language	406	00	English	91	01	Spanish	3	02	Vietnamese	2	03	Cantonese	8	05	Philipino (Tagalog)	2	07	Mandarin (Putonghua)	6	11	Arabic	2	12	Armenian	2	13	Burmese	1	19	Greek	1	26	Indonesian	1	62	Telugu	2	99	Other non-English	Hispanic/Latino Indicator: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Count</th> <th>Code</th> <th>Indicator</th> </tr> </thead> <tbody> <tr><td>217</td><td>N</td><td>Non Hispanic/Latino</td></tr> <tr><td>310</td><td>Y</td><td>Hispanic or Latino</td></tr> </tbody> </table>	Count	Code	Indicator	217	N	Non Hispanic/Latino	310	Y	Hispanic or Latino	Program Participation: NSLP - Yes: 0 Gifted and Talented: 45 NSLP - No: 527 Eng Learner Svcs Received: 16 NSLP - Blank: 0 English Learner < 12 Months: 0 Migrant Education: 0	
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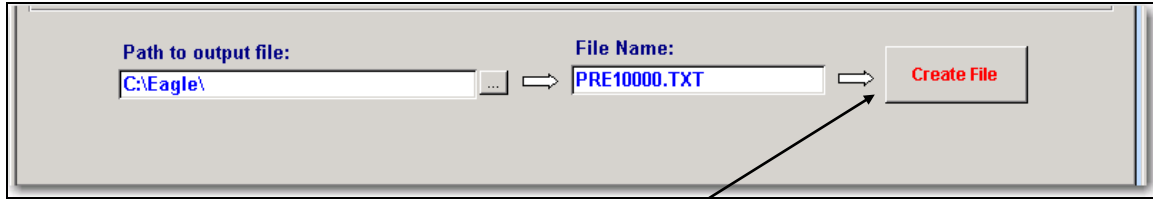


NOTE:

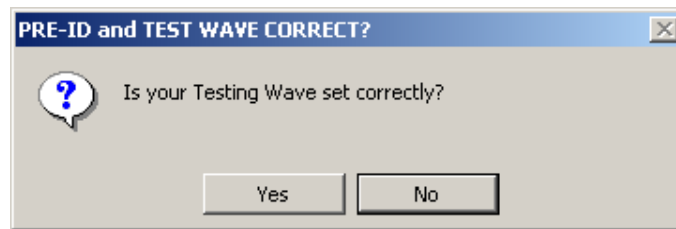
Query can be used to verify TOTALS that display on this report.

**CREATE
STAR FILE**

After the **PRE-Identification** table has been created, **verified** and updated the **STAR** file can be created. From the **Create File** form, enter the **Path to The Output File** and the **File Name**.



Click the mouse on the **Create File** button. The following message will display. If the Test Wave is correct, click the mouse on the **Yes** button to proceed.



When complete a message will display with the total number of records in the file. Click the mouse on the **OK** button.



NOTE:

Verify that the total number of records in the **STAR** file matches the total number of records in the **PRE** table.