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## Student National Origin Report - Procedures March 31, 2010

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The following document provides information for the **Student National Origin Report** which can be generated in **Aeries**. The **SNOR** report is used by California Department of Education to collect the results of the annual count of eligible immigrant students.

The immigrant enrollment data in the **SNOR Report** only includes immigrant students who have enrolled in a U.S. school within the last three school years. Immigrant students who have been enrolled for longer than three years are not included in this data.

This report utilizes a directory, which contains a list of immigrant sending countries and corresponding country codes. The CDE collects and analyzes a variety of this data on immigrant students.

The SNOR report can be generated with:

- **ONLY Summarized totals**
- **Include U.S Ineligible Territories for verification purposes only**
- **Include detailed Student Info with Totals**
- **Can also include Inactive Students**

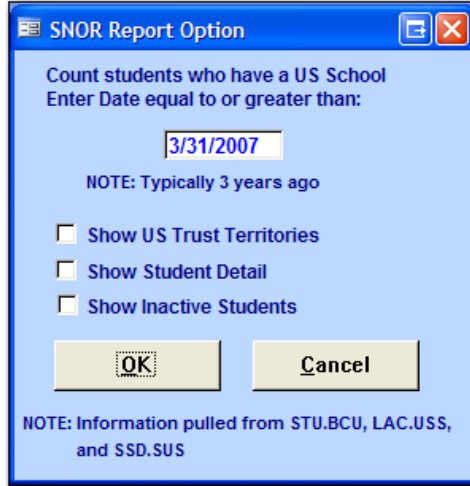
This report can be generated by the individual school site or by the district. The only difference if the report is generated by the District all school sites will print on the report.

Please be aware that Eagle Software's objective is to provide their users with documented procedures, such as the one that follows, in an attempt to expedite the steps necessary to accomplish certain tasks within *Aeries*<sup>™</sup>. However, Eagle Software recognizes that each school and district using *Aeries*<sup>™</sup> has established their own unique guidelines and policies.

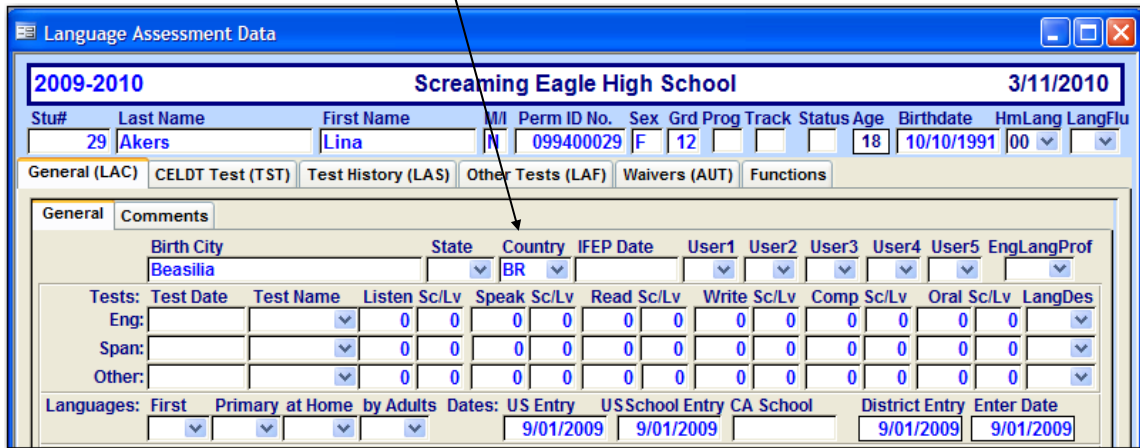
By using these procedures you assume full responsibility for the appropriate application, the results of their use, any impact upon your database and conforming to all guidelines and policies that have been established by your school or district.

**SNOR REPORT**

The **SNOR Report** can be located thru **View All Reports** in the school. Click the mouse on **Print SNOR Report** and the following selection box will display in the school. The date displayed will be 3 years prior to today's date. Enter the date from the paperwork provided by the state.



When generated the data for the **SNOR Report** is determined by the data in the **STU.BCU, LAC.USS** and **SSD.SUS** fields. The program first determines if the student has a valid CALPADS country code in the **Country (STU.BCU)** field other than the US country code.



The date entered in the **SNOR Report Options** is then compared to the **US School Entry Date (LAC.USS)** field to determine if the date is within the last three years. If so, the student is included in the report.



**NOTE:**

The **SNOR** report also includes the **SNOR US Schl < 3 Yrs (SSD.SUS)** field for students who have been enrolled in US schools for less than 3 cumulative years. A student with Y in **SSD.SUS** will be included in the SNOR report regardless of the **LAC.USS** date.

Stu#	Last Name	First Name	Middle Name	Suffix	Perm ID No.	Sex	Grade	Birthdate	Age
000005	Abea	Ayrianna	J		099400005	F	12	9/05/1992	17

Migrant Ed Migrant ID	SNOR US Schl < 3 Yrs	Homeless Program Home Type / Other Text	CA Partnership Post-2ndary Plans	Other Foreign Lang Comp
	Y			0

Vocational Education Spec Needs	Veteran	# Yrs Schl Comp	VocEd Seq Comp	E1 Flag Stu in E2	Vocational Education Survey Comp	Act. Military	Educ/Training	Employed
		0						

The options available for this report are summarized totals of students for each country code or can contain student details and the total of students for each country code. The option is also available to include U.S. Trust Territories for verification purposes and inactive students.

The example below of the **SNOR Report** is generated at the school with the **Show Student Detail** option selected.

Screaming Eagle High School				3/30/2010			
2009-2010		<b>SNOR Report</b>		Page 2			
<b>Column 6</b>							
Aeries Code	Country Code	Country Name	Total				
LB	LB422	LEBANON	2				
	<u>Stu#</u>	<u>Tag</u> <u>Student Name</u>	<u>Sex</u>	<u>Grade</u> <u>BirthDate</u> <u>US Sch Enter DT</u>			
	000010	Abrego, Alice A	F	9 12/1/1995 9/1/2009			
	002784	Abelar, Ariel Kristina	F	9 3/20/1995 10/15/2009			
<b>Column 6 Total:</b>			2				
<b>Screaming Eagle High School Total: 11</b>							
Column 1:	<input type="text"/>	Column 5:	<input type="text" value="5"/>	Column 9:	<input type="text"/>	Column 13:	<input type="text"/>
Column 2:	<input type="text" value="2"/>	Column 6:	<input type="text" value="2"/>	Column 10:	<input type="text"/>	Unknown:	<input type="text" value="1"/>
Column 3:	<input type="text"/>	Column 7:	<input type="text"/>	Column 11:	<input type="text"/>		
Column 4:	<input type="text" value="1"/>	Column 8:	<input type="text"/>	Column 12:	<input type="text"/>		

The **Aeries Code** is a country code from the **STU.BCU** that is a valid CALPADS code. The **Country Code** and the **Country Name** will only print for codes that are eligible on the SNOR Report. If a code is not an eligible SNOR code, ONLY the code will be printed in the **Unknown** section. It is recommended that these codes be verified and if they are correct they can be entered into the Supplementary List section of the SNOR report.

<b>Unknown</b>							
Aeries Code	Country Code	Country Name	Total				
AA			1				
	<u>Stu#</u>	<u>Tag</u>	<u>Student Name</u>	<u>Sex</u>	<u>Grade</u>	<u>BirthDate</u>	<u>US Sch Enter DT</u>
	000013		Ackermann, Kathrin Ann	F	10	1/2/1994	10/1/2009
<b>Unknown Total:</b>			<b>1</b>				

The option is also available to select **Ineligible US Territories** to also print on this report but the totals **WILL NOT** be included in any of the counts. This section is available for verification purposes only.

<b>Ineligible U.S Trust Territories (not included in count)</b>							
Aeries Code	Country Code	Country Name	Total				
PR	PR630	PUERTO RICO	1				
	<u>Stu#</u>	<u>Tag</u>	<u>Student Name</u>	<u>Sex</u>	<u>Grade</u>	<u>BirthDate</u>	<u>US Sch Enter DT</u>
	000069		Arce, Crystal	F	10	6/30/1994	9/1/2009

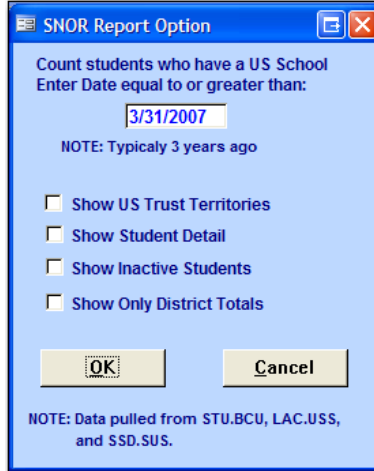
The **Total** contains the total number of students enrolled within the last three years for the **Aeries Code** in the **STU.BCU** field. Below this information is the student detail for students who have enrolled within the last three years. The student name, sex, grade, birth date and US school enter date will print.

If **Include Inactive Students** is selected the **Tag** field will only contain a code if the student is **Inactive**. Each school will print subtotals for **Columns**. At the end of the school report a summary will print along with a **school Total**.

<b>Screaming Eagle High School</b>						3/11/2010	
2009-2010		<b>SNOR Report</b>				Page 2	
<b>Screaming Eagle High School Total: 7</b>							
Column 1:	<input type="text" value="3"/>	Column 5:	<input type="text"/>	Column 9:	<input type="text"/>	Column 13:	<input type="text"/>
Column 2:	<input type="text" value="1"/>	Column 6:	<input type="text"/>	Column 10:	<input type="text"/>	Unknown:	<input type="text" value="1"/>
Column 3:	<input type="text" value="1"/>	Column 7:	<input type="text"/>	Column 11:	<input type="text"/>		
Column 4:	<input type="text"/>	Column 8:	<input type="text"/>	Column 12:	<input type="text" value="1"/>		

**DISTRICT  
SNOR  
REPORT**

The district **SNOR Report** can be located thru **View All Reports** in the district. Click the mouse on **Print SNOR Report** and the following selection box will display. The date displayed will be 3 years prior to today’s date. Enter the date from the paperwork provided by the state.



A school selection form will display. Click on the schools to include and click the mouse on the **OK** button. The example below of the **SNOR Report** is generated at the district with the **Show Student Detail** selected. The report will print totals that will be broken out into **Columns** which is how the data is entered in the CDE on line system or hand written on to the CDE SNOR Report.

The following report contains the student details. The report headings include the **Aeries Code, Country Code, Country Name** and **Total**.

<b>Eagle Unified School District</b>				3/30/2010
2009-2010		<b>SNOR Report</b>		Page 1
<b>990 Golden Eagle Elementary School</b>				
<b>Column 2</b>				
<u>Aeries Code</u>	<u>Country Code</u>	<u>Country Name</u>	<u>Total</u>	
BR	BR076	BRAZIL	1	
<u>Sch</u>	<u>Stu#</u>	<u>StuID</u>	<u>Tag</u>	<u>Student Name</u>
990	000001	0099000001		Aadasian, Robert Brady
<u>Sex</u>	<u>Grade</u>	<u>BirthDate</u>	<u>US Sch Enter DT</u>	
M	6	5/17/1998	1/2/2000	
<b>Column 2 Total:</b>			<b>1</b>	
<b>Golden Eagle Elementary School Total: 1</b>				
Column 1:	<input type="text"/>	Column 5:	<input type="text"/>	Column 9:
Column 2:	<input type="text" value="1"/>	Column 6:	<input type="text"/>	Column 10:
Column 3:	<input type="text"/>	Column 7:	<input type="text"/>	Column 11:
Column 4:	<input type="text"/>	Column 8:	<input type="text"/>	Column 12:
				Column 13:
				Unknown:

Below is a short example of the standard **SNOR Report** form from CDE, which is separated alphabetically into different Country Names/Country Codes in 13 different **Columns** on the form. When data is entered into the CDE On Line system the data is entered in the same order.

The total number of students for each country gets entered under **Total Students**. At the bottom is a subtotal for the total number of students for each column, for example, **Subtotal Column 5 = 4**.

Country Name	Country Code	Total Students
Honduras	HN	0
Hong Kong	HK	0
Hungary	HU	0
Iceland	IS	0
India	IN	1
Indonesia	ID	3
Iran	IR	0
<b>Subtotal Column 5 =</b>		<b>4</b>

Country Name	Country Code	Total Students
Lebanon	LB	2
Lesotho	LS	0
Liberia	LR	0
Libyal	LY	0
Liechtenstein	LI	0
Lithuania	LT	0
<b>Subtotal Column 6 =</b>		<b>2</b>

The last area of the Aeries **SNOR Report** will calculate the subtotals for each **Column** as requested on the standard form above.

Compare the report below to the form above, India = 1 and Indonesia = 3, gives **Column 5** a total of 4. Lebanon has 2, which gives **Column 6** a total of 2.

At the bottom of the report all 13 **Column** totals will be printed. The school total will calculate the total number of students for each country code into **Columns 1 – Columns 13** and **Unknown** countries.

<b>Screaming Eagle High School Total: 11</b>												
Column 1:	<input type="text"/>	Column 5:	<input type="text" value="4"/>	Column 9:	<input type="text"/>	Column 13:	<input type="text"/>					
Column 2:	<input type="text" value="3"/>	Column 6:	<input type="text" value="2"/>	Column 10:	<input type="text"/>	Unknown:	<input type="text" value="1"/>					
Column 3:	<input type="text"/>	Column 7:	<input type="text"/>	Column 11:	<input type="text"/>							
Column 4:	<input type="text" value="1"/>	Column 8:	<input type="text"/>	Column 12:	<input type="text"/>							

The following is an example of the district **SNOR Report** with the **Show Only District Totals** option selected.

<b>Eagle Unified School District</b>				3/30/2010			
2009-2010		<b>SNOR Report</b>		Page 1			
<b>0 Eagle Unified School District</b>							
<b>Unknown</b>							
Aeries Code	Country Code	Country Name	Total				
AA			1				
Unknown Total:			1				
<b>Column 2</b>							
Aeries Code	Country Code	Country Name	Total				
CV	CV132	CAPE VERDE	1				
CN	CN156	CHINA	1				
Column 2 Total:			2				
<b>Column 4</b>							
Aeries Code	Country Code	Country Name	Total				
GU	GU316	GUAM	1				
Column 4 Total:			1				
<b>Column 5</b>							
Aeries Code	Country Code	Country Name	Total				
IN	IN356	INDIA	1				
ID	ID360	INDONESIA	3				
JP	JP382	JAPAN	1				
Column 5 Total:			5				
<b>Column 6</b>							
Aeries Code	Country Code	Country Name	Total				
LB	LB422	LEBANON	2				
Column 6 Total:			2				
<b>Eagle Unified School District Total: 11</b>							
Column 1:	<input type="text" value=""/>	Column 5:	<input type="text" value="5"/>	Column 9:	<input type="text" value=""/>	Column 13:	<input type="text" value=""/>
Column 2:	<input type="text" value="2"/>	Column 6:	<input type="text" value="2"/>	Column 10:	<input type="text" value=""/>	Unknown:	<input type="text" value="1"/>
Column 3:	<input type="text" value=""/>	Column 7:	<input type="text" value=""/>	Column 11:	<input type="text" value=""/>		
Column 4:	<input type="text" value="1"/>	Column 8:	<input type="text" value=""/>	Column 12:	<input type="text" value=""/>		