

**Eagle Software's
17th Annual Spring Users' Conference
March 2014**

Date

March 10 & 11, 2014
Time
7:30 AM - 4:00 PM

Location

Ontario Convention Center
2000 E. Convention Center Way
Ontario, CA 91764

Conference Check In

DoubleTree Hotel Ontario
Sunday, March 9, 2014
3:00 PM — 5:00 PM
7:00 PM — 8:30 PM

Ontario Convention Center
Monday & Tuesday
March 10 & 11, 2014
Beginning at 7:30 AM

All conference attendees must
check in when they arrive.

Registration

See registration page for
fees and deadlines.
PO or Check mailed or faxed to:
Eagle Software
1065 N. PacificCenter Dr. Suite 400
Anaheim, CA 92806
Telephone: (888) 487-7555
Fax: (714) 632-1567

**Registration will not be
processed without proof
of payment**

We do not have the ability to
process credit cards.

**Convention Center
Parking**

Parking is available in Lot B or C
(entrance off Holt Boulevard).
There is a **\$9.00 parking fee** with
no re-enter privileges.

Confirmation

Confirmation will be sent by
February 28, 2014. If you do
not receive a confirmation,
contact Lucille Stephenson
at lucille@aeries.com
or (888) 487-7555.

**Your registration is complete
only when a confirmation
has been received.**

Cancellation

Registration fees may be
refunded if a written request
is received no later than
February 28, 2014.

Deadline

Registration(s) will not be
accepted after March 3, 2014.
Registration(s) may be
transferred to another
person only until
March 5, 2014.

**Eagle Software reserves the right to record any part of the Conference.
Please provide written notification prior to the conference if you do not wish to be recorded.**

Conference Schedule

**DoubleTree Hotel Ontario
Sunday, March 9, 2014**

3:00 PM - 5:00 PM Early Check In
7:00 PM - 8:30 PM Early Check In

**Ontario Convention Center
Monday & Tuesday, March 10 & 11**

7:30 AM - 8:30 AM Check In
7:30 AM - 8:30 AM Continental Breakfast
8:30 AM - 8:45 AM General Session
9:00 AM - 10:20 AM Session 1
10:35 AM - 11:55 AM Session 2
12:00 PM - 1:00 PM Lunch
1:05 PM - 2:25 PM Session 3
2:40 PM - 4:00 PM Session 4

Monday ONLY

4:10 PM - 5:00 PM CALPADS
4:10 PM - 5:00 PM Development Plans/
Aeries in the Future
5:30 PM - 7:30 PM DoubleTree Mixer

**You must check in, even if you have
received a confirmation letter.**

Accommodations

Eagle Software is NOT responsible for room reservations and/or
accommodations. We secure a block of rooms at a reasonable rate, but
have no connection with the hotel with regard to reservations.

DoubleTree Hotel Ontario

222 N. Vineyard Avenue
Ontario, CA 91764
Front Desk: (909) 937-0900
Reservations: (866) 445-4454

Room Rates

Single:	\$ 90.00
Double:	\$105.00
Triple:	\$115.00
Quad:	\$115.00

Please mention Eagle Software to receive the special conference rate.

Hotel room rates are always subject to applicable state and local
taxes or fees in effect at the time of check in.

Please verify your financial commitment for your reservation with the hotel.
Reservation requests must be accompanied by the first night room deposit
or guaranteed with a major credit card.

**Reservations must be received by the hotel on or before
Monday, February 24, 2014 to receive the special conference rate.
Call the hotel at (800) 325-3535 to secure room reservations.
If hotel block is sold out, please check www.aeries.com/conference
for additional hotel information.**

NAME _____ JOB TITLE _____

DISTRICT _____ YOUR SCHOOL/DISTRICT SITE _____
(PLEASE SPELL OUT)

YOUR SCHOOL/DISTRICT SITE MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____ EMAIL _____

PHONE (____) _____ FAX (____) _____

A two day registration cannot be shared by two people.
Your workshop selections must be included for the registration to be processed.
PLEASE CHECK THE WORKSHOP DESCRIPTIONS BEFORE MAKING YOUR SELECTION;
please note **NOT ALL WORKSHOPS ARE OFFERED EACH DAY.**

_____ I will attend Monday, March 10, 2014

_____ I will attend Tuesday, March 11, 2014

Please make 4 workshop selections
for each day of attendance.

Selections:

_____ # _____

_____ # _____

_____ # _____

_____ # _____

Registration Fees, including breakfast and lunch, for one person

PO # _____ \$ _____

	One Day	Two Days
Early Fee (by 2/6/2014)	\$275	\$425
Regular Fee (by 2/20/2014)	\$325	\$475
Late Fee (after 2/20/2014)	\$400	\$550

BOTH THIS REGISTRATION FORM, CONTAINING WORKSHOP SELECTIONS, AND A PURCHASE ORDER OR A CHECK FOR PAYMENT MUST BE SENT TO:

EAGLE SOFTWARE
1065 N. PACIFICENTER DR. SUITE 400
ANAHEIM, CA 92806
FAX: (714) 632-1567 OR lucille@aeries.com

REGISTRATION FEES ARE REFUNDABLE IF A WRITTEN REQUEST IS RECEIVED NO LATER THAN FEBRUARY 28, 2014

Registrations paid by personal check will not be confirmed until the check clears. If confirmation has not been received by February 28, 2014, or you have special needs, contact Lucille or Rachel at (888) 487-7555.

Registration DEADLINE is February 28, 2014
Name changes are accepted until March 5, 2014

Do you prefer digital documentation?

Eagle Software provides conference documentation in PDF format for all attendees on our conference portal.

Free Wi-Fi will be provided to allow tablets, phones, and similar devices to replace your documentation.

New for this conference: we are giving those who opt out of paper documentation a **USB flash drive** loaded with all of the PDF documentation!

Please check one of the boxes below:

I want Digital Documentation

OR

I want Paper Documentation

Unchecked registrations will receive digital documentation

All attendees receive a free T-shirt!



All shirts are "unisex" sized

Circle one: S - M - L - XL - 2XL - 3XL

If no size is specified, you will receive a large shirt

Please verify with your business office that this form and method of payment have been sent to Eagle Software before contacting Eagle Software regarding registration.

Eagle Software reserves the right to record any part of the Conference.
Please provide written notification prior to the conference if you do not wish to be recorded.

Workshop Descriptions



ASSESSMENT AND DATA ANALYSIS

Aeries Analytics Data Analysis (#100)

Demonstration of the data analysis side of Aeries Analytics, the new Assessment System offered by Eagle Software. Topics include: Dashboard Configuration, Analysis Definitions, Data Drill-Downs and "At-Risk" Student Identification.

Aeries Analytics – Practical Application of Data (#110)

This practical analysis workshop will demonstrate how to use Aeries data, Aeries Analytics data, reports and query functions to assist teachers and administrators to track and improve student achievement. This session will go beyond "how to print reports" to answer the question "What is the data telling us?"

Aeries Analytics Test Creation, Scanning, and Scoring (#120)

Demonstration of the testing side of Aeries Analytics, the new Assessment System offered by Eagle Software. Topics include: test creation, test import, scanning, reporting and Standards Integration.



EADMS Assessment System (#130)

Aeries and EADMS integrate for a Fully-Featured, Integrated SIS and Assessment Solution. See how EADMS staff has utilized their experience over the last 2 decades to build and support the most feature-rich Assessment System on the market.

AERIES.NET TEACHER, PARENT AND STUDENT PORTALS

Intro to the Teacher, Student & Parent Portals (#150)

An overview of the features in the Aeries.net Teacher, Student and Parent Portals. Highlights the differences between the Aeries.net Portals and ABI.

Gradebook for Elementary Schools (#160)

A review of the features of the Aeries.net Teacher Portal Gradebook. Topics include: common procedures, reports, data entry, and grade reporting integration to Standards Based Grade Reporting at the elementary level.

Gradebook for Secondary Schools (#165)

A review of the features of the Aeries.net Teacher Portal Gradebook. Topics include: common procedures, reports, data entry, and grade reporting integration at the secondary level.

Parent and Student Account Management (#170)

A detailed discussion of the features, benefits and requirements of using the Parent Account Management System to implement parent and student accounts in the Aeries Student and Parent portal.



Student Data Confirmation and Summer Re-Registration (#180)

A detailed demonstration of the Summer Re-Registration feature in the Aeries.net Parent Portal. Includes recommendations for setup, configuration, deployment and support of the process.

Aeries.net System Administration & Network Security (#910)

Common admin tasks when implementing and managing Aeries.net & the teacher, student, & parent portals. Topics include: security, firewalls, encryption, account maintenance, and other technologies; specifically addresses external access config.

OTHER AERIES PRODUCTS AND SERVICES

Aeries AIR – Online Enrollment / Registration (#200)

This system allows for parents of new students to the district to enter enrollment information online. This session covers system setup and usage by administrators and parents.

Aeries ASP – Cloud Hosted Environment (#210)

MONDAY ONLY

An overview of the Aeries ASP offerings detailing available services and features in the Cloud environment. Also includes a discussion on the advantages of using the ASP Hosted Solution and what to expect after moving to this environment.

Aeries EMT – Emergency Management Tool (#220)

Aeries Mobile has a new name: Aeries EMT. A review of the features of Aeries EMT, the system that allows cached access to school data via Android & iOS tablets & phones including iPad, iPhone & iPod Touch. Principals, truancy officers, emergency personnel or others can use Aeries EMT for secure, read-only access to student data on or off site whenever the need arises.

QUERY

(applies to Aeries Client and Aeries.net - unless noted)

Beginning Query (#250)

Procedures for creating your own reports using basic Aeries Query statements; single table queries, selection of data fields, sorting data fields, and constructing simple and multiple conditions.

Intermediate Query – Elementary Schools (#255)

The "TOTAL", "KEEP", "SKIP" commands; printing labels, letters, saving and loading query statements, using "AND" or "OR", and multiple table queries at the elementary level.

Intermediate Query – Secondary Schools (#260)

The "TOTAL", "KEEP", "SKIP" commands; printing labels, letters, saving and loading query statements, using "AND" or "OR", and multiple table queries at the secondary level.

Advanced Query – Elementary Schools (#265)

Multi-table queries, the "CHANGE" button and command; advanced applications of Query for elementary school personnel.

Advanced Query – Secondary Schools (#270)

Multi-table queries, the "CHANGE" button and command; advanced applications of Query for secondary school personnel.

Advanced Interfacing with Data (#275)

(not intended for Aeries.net users)

For experienced users of Aeries Query, covers applying advanced filters, hiding columns, and applying other tricks to a query statement. Also will cover pivot tables in Excel and importing and exporting data using Excel with a focus on data evaluation.

Workshop Descriptions



SCHEDULING *(applies to Aeries Client and Aeries.net)*

Class Schedule Maintenance (#300)

Features of the "Classes" form used during the school year, and the impact to Course Attendance and Teacher Portal will be discussed. Included in the discussion will be student schedule changes, scheduling new students, and mass moving students to new classes.

Student Scheduling (#310)

Procedures for basic scheduling for secondary schools.

Master Schedule Building (#320)

A discussion of the theory of building a better master schedule will include the sequence of steps used to place sections in the master schedule; analyzing your master schedule to determine how good it might be when students are scheduled.

Scheduling Master Schedule Board (#330)

Features of the Scheduling Master Schedule Board will be discussed. This will include moving sections to try "What if?" scenarios, scheduling students, looking at courses with rejected students, and using the Interactive SMS Builder to build the Scheduling Master Schedule.

Student Scheduling – Complex Schedules (#340)

This workshop will focus on defining sections in the Scheduling Master Schedule to link sections to create teams, houses, academies, etc. A-day B-day scheduling, rotating schedules and various block scheduling scenarios will be discussed. Attendees should have a basic understanding of scheduling using Aeries.

ATTENDANCE *(applies to Aeries Client and Aeries.net with some sessions for the specific platforms)*

Attendance Setup and Procedures (#350)

Forms used in the setup of Daily and Period Attendance, timelines and procedures for the collection and data entry of attendance using the attendance cycle.

Daily Attendance Reporting in Aeries Client (#360)

The use and application of Daily Attendance, including reports used daily, attendance letters to parents and end of month reports.

Daily Attendance Reporting in Aeries.net (#361)

The use and application of Daily Attendance in Aeries.net, including reports used daily, attendance letters to parents and end of month reports.

Period Attendance Reporting in Aeries Client (#370)

The use and application of Period Attendance, including reports used daily, attendance letters to parents and end of month reports.

Period Attendance Reporting in Aeries.net (#371)

The use and application of Period Attendance in Aeries.net, including reports used daily, attendance letters to parents and end of month reports.

Supplemental Attendance (#380)

A discussion of this Aeries feature that will include how the system is used and configured. This is a system to track positive attendance for supplemental programs such as After School or Tutoring without impacting regular day attendance.

GRADE REPORTING AND TRANSCRIPTS *(applies to Aeries Client and Aeries.net)*

Standards Based Grade Reporting for Elementary Schools (#400)

A review of basic Standards Based Grade Reporting features; procedures on how to set up a report card and advice on developing a Common Core-Based Report Card.

Grade Reporting for Secondary Schools (#410)

Explanation of timelines and procedures of the grade reporting cycle; available grade reporting options, grade input, and generating report cards and other reports. Includes a brief overview of Secondary Standards Based Grading.

Transcripts and Course History (#430)

Topics that will be discussed include transcript definitions, colleges, graduation requirements, courses, the transcript form, transcript printing, graduation status checks, college entrance testing, and UC/CSU entrance requirements.

ALTERNATIVE ED AND CONTINUATION FEATURES *(applies to Aeries Client and Aeries.net)*



Alternative School Scheduling, Attendance, and Grade Reporting (#455)

A presentation on dealing with issues specific to Alternative Ed Schools in the areas of Scheduling, Attendance, and Grade Reporting. This includes the following types of schools: Continuation, Community Day, some Charter Schools, and COE.

Independent Study (#470)

Management of long-term and short-term independent study in Aeries.

COE Roundtable Discussion (#480)

County Office of Ed roundtable discussion with a moderator.

Workshop Descriptions



AERIES CLIENT FUNCTIONALITY

Fundamentals in Aeries Client (#500)

Intended for the novice user of Aeries, this workshop will teach basic navigational skills used in Aeries. The use of View All Forms, View All Reports, function codes, and printing reports will be included.

Tips & Tricks in Aeries Client (#520)

A look at some well-known and some not-so-well-known features and applications available in Aeries.

Did You Know...? (#540)

Have you ever said, "I want someone to teach me what I don't know about Aeries"? If so, this workshop may be for you. It will include a quick look at many of the forms and reports that may have been around for a while, but either you missed the revision notes or the feature didn't apply to you at the time.

What's New in Aeries Client? (#560)

A look at the changes made to Aeries in the previous year and how to apply these changes to your site.

Assertive Discipline in Aeries Client (#580)

Procedures for using the assertive discipline screen, discipline reports, Safe Schools Act date, setting up the suspendable offense codes, and generating suspension and expulsion letters.

Counseling Applications for Secondary Schools in Aeries Client (#600)

Procedures for high school counselors using forms and reports (transcript, graduation status, college & counseling forms).

Custom Report Builder in Aeries Client (#620)

An overview of the Custom Report Builder feature in Aeries. Examples include basic and advanced ways of using this versatile tool to display various types of student related information like test scores, programs, and other student-related data.

Elementary School Applications (#640)

Procedures for the roll-over of current students, enrolling new students for next year, assigning students to teachers; additional applications for elementary schools will be discussed; applies to both Aeries and Aeries.net.

Interfacing with MS Office (#650)

Procedures for importing/exporting data between Aeries/Aeries.net and other software packages, such as word processing and spreadsheet programs; creating merge documents, certificates, charts and graphs; add/import data.

Language Assessment (#660)

Procedures for maintaining Language Assessment related data, CELDT Testing, and the R-30 report in Aeries and Aeries.net.

Medical (#670)

The use and application of forms and reports for medical log, medication, immunization, hearing, etc. in Aeries and Aeries.net.

Special Education (#680)

Procedures for maintaining Special Education related data, creation of the CASEMIS extract, and importing data from a third party data file in CASEMIS file format for informational and Pre ID purposes; includes Aeries and Aeries.net systems.

AERIES.NET FUNCTIONALITY

Fundamentals in Aeries.net (#501)

Intended for the novice user of Aeries.net, this workshop will teach basic navigational skills used in Aeries.net. The use of View All Forms, View All Reports, function codes, and printing reports will be included.

Tips & Tricks in Aeries.net (#521)

A look at some well-known and some not-so-well-known features and applications available in Aeries.net.

What's New in Aeries.net? (#561)

A look at the changes made to Aeries.net in the previous year and how to apply these changes to your site.

Assertive Discipline in Aeries.net (#581)

Procedures in Aeries.net for using the assertive discipline screen, discipline reports, Safe Schools Act date, setting up the suspendable offense codes, and generating suspension and expulsion letters.

Counseling Applications for Secondary Schools in Aeries.net (#601)

Procedures for high school counselors using pages and reports (transcript, graduation status, college & counseling screens).

Custom Report Builder in Aeries.net (#621)

An overview of the Custom Report Builder feature in Aeries.net. Examples include basic and advanced ways of using this versatile tool to display various types of student related information like test scores, programs, and other student-related data.

Elementary School Applications (#640)

Procedures for the roll-over of current students, enrolling new students for next year, assigning students to teachers; additional applications for elementary schools will be discussed; applies to both Aeries and Aeries.net.

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Procedures for maintaining Special Education related data, creation of the CASEMIS extract, and importing data from a third party data file in CASEMIS file format for informational and Pre ID purposes; includes Aeries and Aeries.net systems.



Workshop Descriptions



STATE REPORTING AND TESTING

(applies to Aeries Client and Aeries.net)

CALPADS in Aeries Basics (#700)

An overview of the data population requirements introduced by CALPADS and how to maintain required data in Aeries.



CALPADS in Aeries Advanced (#710)

An advanced look at CALPADS providing more specific details and discussions of complex situations and data population requirements, a focus on CALPADS and CDE expectations for data, and Advanced Q & A.

CALPADS Data Submission (#720)

Submission of data to CALPADS including using Aeries to create files, options available when creating files, and interpreting errors and warnings generated by CALPADS when the files are submitted.

Enrollment Data Management (#740)

A discussion detailing the various areas where enrollment needs to be managed in Aeries, including: start of school year, exit reasons, graduates, no shows, summer withdrawals, and pivot table discussion.

Physical Fitness Testing (#760)

The setup, testing and reporting of the CA Physical Fitness Test. Includes selecting which test(s) to allow in each category, entering scores via the Teacher Portal & Aeries Client, reporting scores to the State and loading results from the vendor.

State Pre-ID and Load Test Data (#780)

Procedures for the creation of Pre-ID files and loading state standard test data (MAPP, STAR, CAHSEE, CELDT, etc.)

SYSTEM ADMINISTRATION

Network Professionals Forum (#900)

Questions, answers, and information sharing for Aeries managers in a discussion format with a moderator.



Show & Share Forum for Aeries Add-Ons (#905)

A forum for those who have created "Add-Ons" to Aeries and also for those who would like to see what is possible. Topics may include: Custom-Built Applications, Reports, and/or SQL Queries and Extracts.

TUESDAY ONLY

Aeries.net System Administration & Network Security (#910)

Common admin tasks when implementing and managing Aeries.net & the teacher, student, & parent portals. Topics include: security, firewalls, encryption, account maintenance, and other technologies; specifically addresses external access config.

Aeries Client Server System Administration (#920)

Overview of functions available to database administrators (DBA) in AeriesCS; emphasis on the AdminCS Toolbox module usage and functionality. Topics include: Aeries SQL databases maintenance, school code limitations, defining school based codes, creating a master cache, reviewing additional forms and reports relocated from District Aeries.

SQL Server Administration (#930)

A summary and quick how-to of the various admin features in MS SQL Server and other vendors. Topics include: SQL Management Studio, security, SSIS and 3rd party transaction tracking software. Other topics include: creation of new databases, importing/exporting, backups, maintenance, and error checking, as well as query creation and scripting.

SQL Query Client Server Specific (#940)

Create and use SELECT, UPDATE, INSERT, and DELETE queries. Will also discuss GROUP BY clause, ORDER BY clause, dual-table queries and other special SQL demands.

SQL Query – Advanced Topics (#950)

For Database Administrators (DBA). Topic include multi-table queries, methods for exporting data, SELECT INTO, and tips for finding duplicates / orphaned records.

Importing and Mass Adding Data into Aeries (#960)

Using the "Import or Add Data" form to import data into Aeries from either an Excel spreadsheet or an Access Database; i.e. pull data from a table, import data from an external database or mass add information into records in a table.

Customizing Aeries Client Forms, Reports & Modules (#970)

Procedures for modifying Aeries Client forms, reports, and modules to suit participant needs, keeping the custom programs "safe", and keeping users and Eagle staff aware of those customs; **Programming Knowledge Required.**

TUESDAY ONLY



Customizing Aeries.net Pages and Reports (#971)

Procedures for modifying Aeries.net pages and reports to suit local needs, saving the custom programs, re-integrating changes with new versions, and keeping users and Eagle staff aware of those customs; **Programming Knowledge Required.**

MONDAY ONLY

Customizing Aeries Supplemental/User Defined Tables (#980)

Applies to Aeries Client and Aeries.net. Procedures for designing/modifying the user defined supplemental table (SUP) and creating other user defined tables to help meet the needs of the school and/or district; **DBA knowledge recommended.**

MONDAY ONLY

Aeries Client Sever, New Year Cycle – Rollover and Update (#990)

New year process overview: procedures for preparing databases for rollover, creating and updating next year's database.

Regional Workshops

Eagle Software offers Regional Workshops at various times and in different locations throughout the state. These trainings are on specific areas of the Aeries Program such as: CALPADS, Scheduling, New Year Cycle, CS Admin and Customizing.

Workshop Schedules are available on our website at: www.aeries.com/workshops

These workshops may sell out, so register early.

Open Forum

Open Forum will be available during all sessions of the conference (closed for lunch). There will be an opportunity for hands-on with the AERIES system; Eagle Software staff members will be available to discuss specific questions.

**Fall 2014 Users' Conference:
Sacramento, CA
October 13 & 14, 2014**