



Upgrading From Access 97/Access 2000 to

Access 2002(XP) / 2003 – Procedures

(This document is intended for Network Administrators ONLY)

PERFORM BACKUP

- 1.1 Before attempting a conversion, you **must** create a backup. In addition to the AERIES database, we suggest that you back up the entire contents of the AERIES folder on the network drive. This can be done by simply creating a new folder (i.e. AERIESOLD or AERIES97) and copying the contents of the AERIES directory into that new folder.

UNINSTALL AERIES 97 and ACCESS 97 OR AERIES 2000 and ACCESS 2000

- 2.1 **Uninstall Aeries 97(AERIESv8)/Aeries 2000(AERIESv9)** from each workstation. Be sure to check the install directory (C:\eagle) to make sure there are NO files remaining.
- 2.2 Search the local drive for ANY instances of "AERIES.MDE" and delete ALL found items. Then delete the desktop Icon that launches Aeries.
- 2.3 The AERIES directory on the Network should contain only the "PAC" file(s). Remove all other files from this directory. All removed files will be replaced with the most recent versions as the installation progresses.
- 2.4 The EAGLE1.INI file is located in the C:\WINDOWS or C:\WINNT directory. DO NOT delete this file as it contains the paths to database, scanner settings, and user specific settings.
- 2.5 **Uninstall Access 97/Access200.** If **Access 97/Access 2000** is needed for any other applications, it is not necessary to uninstall. There are no problems with having Access 97, 2000, 2002 (XP) or 2003 versions loaded, provided they are installed into separate directories.

INSTALL ACCESS 2002(XP)/2003

- 3.1 **Install Access.** Install MS Access on each workstation. Be sure to install it into a separate directory from any other versions of Access. (i.e. Office10, Office11, OfficeXP)

INSTALL AERIES 2002(XP)/2003

- 4.1 **Install AERIES 2002(XP)/2003** on each workstation. The Aeries installer (XP) is available on the "Downloads" page of www.aeries.com

NOTE: Both the installer and update files are the same for both Access 2002(XP)/2003

- 4.2 The install files are called **Installxp.EXE**. They are password protected with the same password as the update.

- 4.3 With Access already installed, **Install AERIESXP** to each workstation (default directory is C:\EAGLE). Once you have selected the appropriate directory, the installer will automatically complete the installation in the chosen location.
- 4.4 If it does not already exist, the AERIES installer will place EAGLE1.INI into the c:\windows or c:\winnt directory. Remember that the EAGLE1.INI installed, has default paths to C:\EAGLE which points to the Aeries Demo High School. All personalized options are set to our defaults (or to nothing). If you did not save the EAGLE1.INI file, you will need to re-set ALL of these settings.
- 4.5 **Install Update.** Once the AERIES install is complete, you will need to install the latest UPDATE version. This can be found at www.aeries.com in the "Updates" section and will be called UPDATEXP.EXE. Unzip the appropriate update into the Network directory (i.e. \\servername\aeries\$)

CREATE AERIES ICON

- 5.1 An "Aeries" icon will be installed into the program files. For added convenience, you can copy this icon to the desktop
- 5.2 If you wish to create a NEW icon, be sure to set the target path as follows:

"Microsoft Access SPACE Security File SPACE Aeries Program"

(i.e. - "**C:\Program Files\Microsoft Office\Office\MSACCESS.EXE" /wrkgrp C:\EAGLE\systemxp.mdw C:\EAGLE\sch.mde**)

- 5.3 If your AERIES workstations will be utilizing a shared network drive, the AERIES directory on the network needs to contain the schools shared databases, as well as a copy of the SystemXP.mdw.
- 5.4 The installer will create a default Icon path to the security file (systemxp.mdw) on the local drive. You will want to RE-direct this path to the Network share. Illustrated below. Additionally, you may want to remove the systemxp.mdw from the local machine's Eagle directory.

(i.e. - "**C:\Program Files\Microsoft office\Office\MSACCESS.EXE" /wrkgrp \\servername\AERIES\systemxp.mdw C:\EAGLE\sch.mde**)

- 5.5 Unfortunately the **Access 97/Access 2000** security file (SYSTEM.MDW) will not work under Access 2002(XP) / 2003. We do not recommend trying to convert this file. You will need to set up security manually under Access 2002(XP) / 2003.

**CONVERT
ACCESS 97 OR
ACCESS 2000
DATABASE TO
ACCESS 2002
(XP)/2003**

6.1 Convert your **Access 97/Access 2000** database(s) to Access 2002(XP) database format. Log into the new version of Aeries (XP) as administrator/administrator. From the Access Menu Bar, select "File" – "Open". Navigate to, and select the database you wish to convert. (The database you want to convert is the old Access 97 or Access 2000 database that you copied or moved to the network directory AERIESOLD or AEREIS97) When you select this database, you will be given the option to convert to the current Access Database Version. When prompted for the name and location of the new (Access 2002 XP) database, use the exact same name as the 97 database. The location however, should be the new network AERIES directory. It is recommended that you convert all of your Access 97 databases to Access 2002(XP) database format which is the default for Access 2002(XP) and Access 2003.

**TEST
WORK-
STATION**

7.1 Once installation is complete, login to Aeries from a user's workstation. Aeries will connect to the converted database, as well as apply the newly installed version update.