
CAHSEE Pre-ID Modifications (2009)

June 12, 2009

The **CAHSEE Pre-Identification Form** allows the School or District to create a **PHE** table in **Aeries™** to store data to create the CAHSEE file for the state. The state uses this file to store test scores for each student who has taken the test. The file is then sent back to the District and test scores are loaded back into the **Aeries™** database.

The **CAHSEE Pre-Identification Form** will load as much of the student data available from various tables in **Aeries™**. After the table is loaded **ALL data MUST be verified and updated by the District**.

If a school does not use one of the specified fields in Aeries to store data the **XRF** can be used to load or convert data from selected fields prior to creating the **PHE** table. It is extremely crucial that any new revisions made to **Aeries™** are updated prior to creating the **PHE** table.

The **PHE** table can be created either in the District database or in each school database and then uploaded to the District database. Once the **PHE** table is created and the data is verified, queries **must** be generated to massage remaining data to meet state requirements.

The documentation **Pre-ID Form** is available on the Aeries web site located on the Downloads page under Testing and Assessment. This documentation provides general information on generating Pre-ID files.

**REMEMBER:**

The CAHSEE Pre-ID changes have been made according to the state CAHSEE Pre-ID Layout 2009-2010 April 27, 2009.

It is the Districts responsibility to verify that ALL data is correct prior to creating the CAHSEE file and uploading the file to the testing vendor. Changes can be made to massage the data in the PHE table by using the XRF or Query prior to uploading the file.

Please be aware that Eagle Software's objective is to provide their users with documented procedures, such as the one that follows, in an attempt to expedite the steps necessary to accomplish certain tasks within **Aeries™**. However, Eagle Software recognizes that each school and district using **Aeries™** has established their own unique guidelines and policies.

By using these procedures you assume full responsibility for the appropriate application, the results of their use, any impact upon your database and conforming to all guidelines and policies that have been established by your school or district.

NEW CAHSEE PRE-ID FORM

Due to constant changes requested by the state there are constant changes performed to the **CAHSEE Pre-Identification Form** each year. The following will include the changes made to the form.

At the top of the form the naming convention will contain the year and version of the **CAHSEE** Layout used to update the Pre-ID form.

For example, below has **2009-10 Layout – April 27, 2009**.

CAHSEE - Pre-Identification Form (PHE) 2009-10 Layout - April 27, 2009

County/District: _____ District Name: _____ SchlCode: _____ School Name: _____

Student No: 0 Student ID: _____ Grade: 00 Last Name: _____ First Name: _____ M/I: _____ Birthdate: 00/00/0000 Gender: M CSIS ID: _____

Limit to Pre-Id table: CAHSEE Pre-ID (PHE) [Update/ Replace XRF]

Table Code	Field Code	Code	Description	Table Code	Field Code	Si Code	Code	Description
PHE	LF	1	English Only	STU	LF	=	E	
PHE	LF	1	English Only	STU	LF	=	F	
PHE	LF	2	IFEP	STU	LF	=	I	
PHE	LF	3	English Learner (EL)	STU	LF	=	L	
PHE	LF	4	Redesignated (RFEP)	STU	LF	=	R	
PHE	LU	1	Local Use	STU	U1	=	1	
*						=		

Record: 1 of 6 (Filtered)

Options Selected CAHSEE Load

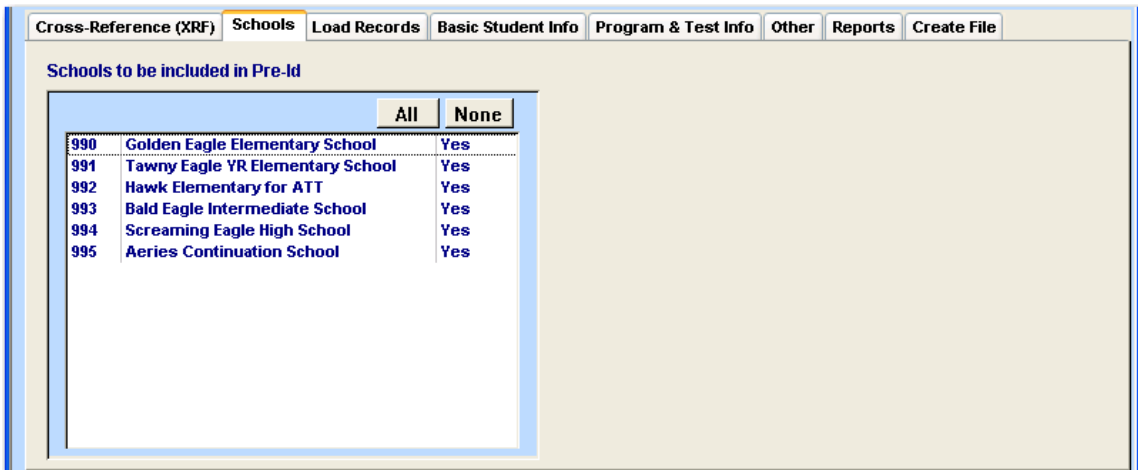
CAHSEE Date	Grades	Include as Passed	Admin	Incl. Parent Data	Spec Att Prg Excluded	Skip PA5=80 or 90	Tot Rcds
6/12/2009	10 thru 12	RS=8: No - RS=9: No	Spring	No			0

Buttons: Backward, Get, Forward, Add, Change, Delete, eXit, Info

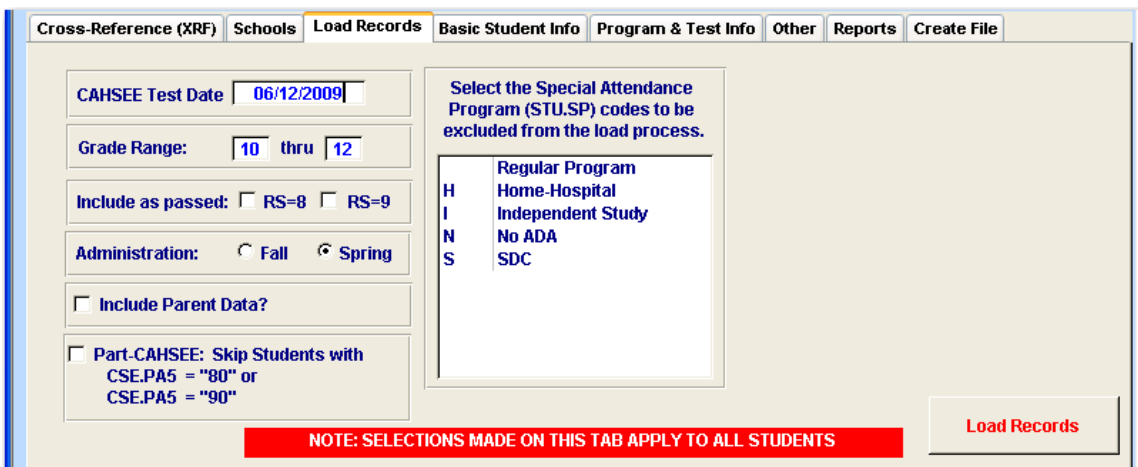
The **Load Records** tab used to display the **Schools to Include in the Pre-ID Process** button. This button has been removed.



A new **School** tab has been added to the **CAHSEE Pre-ID Form** that will now display and allow you to select the **Schools to Include in the Pre-ID Process**.



The **Load Records** tab now has the option to select to **SKIP** students that have a disability code setup on the **Special Ed** form and are flagged with a code **80** or **90** in the **Part-CAHSEE (CSE.PA5)** field.



One of the main requirements on the **CAHSEE Pre-ID** layout is to now load the new **Hispanic or Latino?** indicator and the new **Race** fields. The **Basic Student Info** tab now displays these fields.

The **Program & Test Info** tab will no longer display the **Indian Education** field on the left side of the form.

The **Student Assessed with CAPA** field located on the **Other** tab will now be flagged with a **Y** if a student has a disability code setup on the **Special Ed** form and is flagged with a code **30** in the **Part-CAHSEE (CSE.PA5)** field.

Cross-Reference (XRF) Schools Load Records Basic Student Info Program & Test Info **Other** Reports Create File

Primary Disability (CSE.DI):

Student Assessed with CAPA

County/ District Code of residence CSE.DR

Exit Date from Sp Ed Services CSE.XD

Received Sp Ed at NS-NPS (Enter as MM/DD/YYYY)

CDS Number of NS-NPS CSE.SS

ASAM Schools Only (xrf):

Student Enrolled in School less than 90 days Prior to Testing

Census/Make-up (xrf)

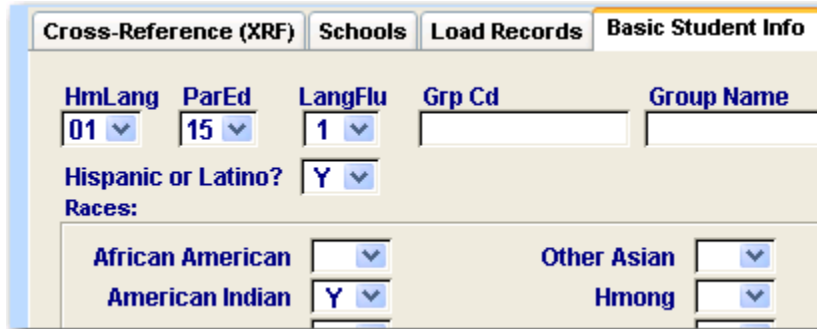
**PRE-ID
LAYOUT
REQUIRED
FIELD
CHANGES**

The **Basic Student Info** tab will no longer display the old **Ethnicity** fields. This tab will now display the **Hispanic or Latino?** indicator along with the new **Race** fields.

When the **Load Students** button is selected the process will first check the **Student Ethnicity** field (**STU.ETH**) for **ALL** students. If **ANY** student has a blank in the **STU.ETH** field the following message will display.



After the **OK** button is selected the process will first check the **Student Ethnicity** field (**STU.ETH**) for each student. If a **Y** or **N** is located in the **STU.ETH** field the **PHE.EC** field will be updated. Any codes located in the new **Race (RC1-RC5)** fields in the **STU** table will update the new **Race** fields on the **Basic Student Info** tab.



If the **STU.ETH** field is blank the program will then check all old student **Ethnicity** fields (**EC-EC6**) to determine if there is a **Hispanic or Latino** ethnicity code (**500**) in any of these fields.

If **Code 500** is located in any of these fields a **Y** will be placed in the **Hispanic or Latino? (PCT.EC)** field. If no **Code 500** is located the **PCT.EC** field will be loaded with an **N**.

The screenshot shows the 'Basic Student Info' tab with the following fields:

HmLang	ParEd	LangFlu	Grp Cd	Group Name
01	15	1		

Hispanic or Latino? Y

Races:

African American		Other Asian	
American Indian	Y	Hmong	

Any codes located in the old **Ethnicity** fields (**EC-EC5**) from the **STU** table will update the new **Race** fields on the **Basic Student Info** tab. This process will **NOT** update the **STU.ETH** field.