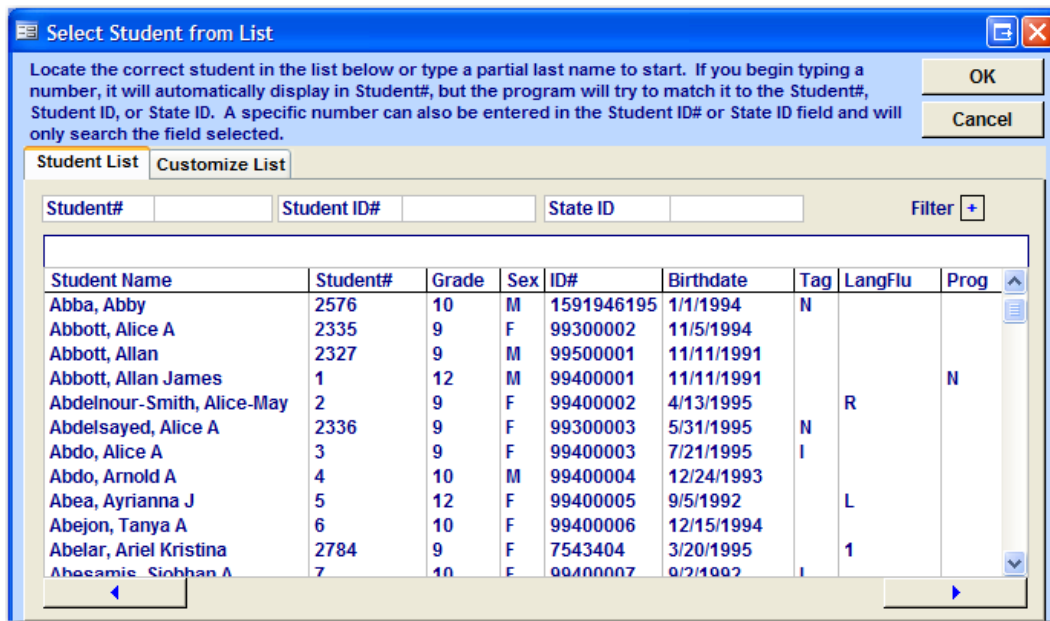


Student Data – Get Option February 26, 2010

The **Get** option on the **Student Data** form has been redesigned. The new form will have the same functionality as the previous form but will give users more flexibility when searching and displaying students. Students can now be searched by **State ID**, **Birth date** or various other **Student Data** fields. Users can also control what **Student Data** fields will be displayed.

To access the **Get** form, click the mouse on the **Get** option on the bottom left of the **Student Data** form. The following form will display.



Locate the correct student in the list below or type a partial last name to start. If you begin typing a number, it will automatically display in Student#, but the program will try to match it to the Student#, Student ID, or State ID. A specific number can also be entered in the Student ID# or State ID field and will only search the field selected.

Student List Customize List

Student# Student ID# State ID Filter +

Student Name	Student#	Grade	Sex	ID#	Birthdate	Tag	LangFlu	Prog
Abba, Abby	2576	10	M	1591946195	1/1/1994	N		
Abbott, Alice A	2335	9	F	99300002	11/5/1994			
Abbott, Allan	2327	9	M	99500001	11/11/1991			
Abbott, Allan James	1	12	M	99400001	11/11/1991			N
Abdelnour-Smith, Alice-May	2	9	F	99400002	4/13/1995		R	
Abdelsayed, Alice A	2336	9	F	99300003	5/31/1995	N		
Abdo, Alice A	3	9	F	99400003	7/21/1995	I		
Abdo, Arnold A	4	10	M	99400004	12/24/1993			
Abea, Ayrianna J	5	12	F	99400005	9/5/1992		L	
Abejon, Tanya A	6	10	F	99400006	12/15/1994			
Abelar, Ariel Kristina	2784	9	F	7543404	3/20/1995		1	
Abemamis, Siobhan A	7	10	F	99400007	9/2/1992	I		

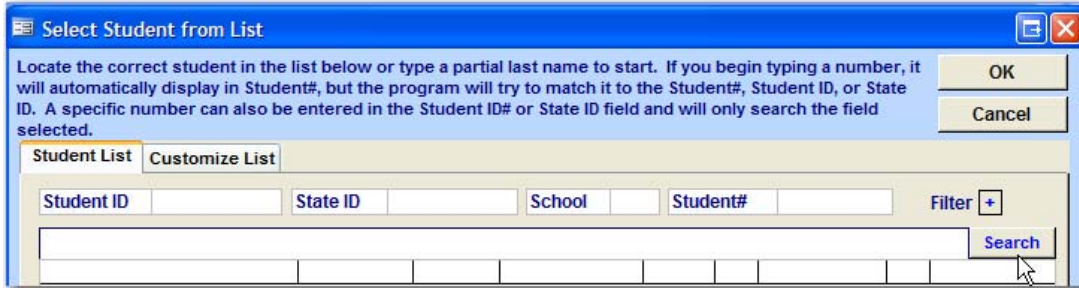
Student List

Any of the column headings on the **Student List** form may be sorted ascending or descending by clicking on the column headings.

A scroll bar is available on the right of the form to scroll up and down the student list. Left and right arrows are also available on the bottom of the form.

Users can begin typing the students name or number in the text box. If a number is entered, it will automatically display in the **Student #** field but the program will try to match it to the **Student #**, **Student ID#** or the **State ID**.

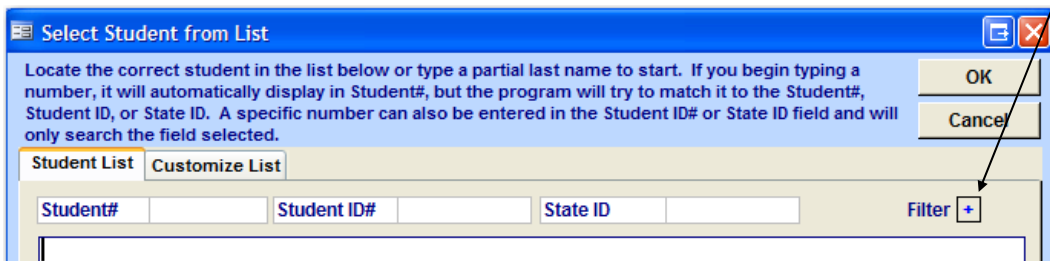
The District database has the same functionality as the school except the **Student List** will not be populated until an entry has been made and the mouse is clicked on the **Search** button.



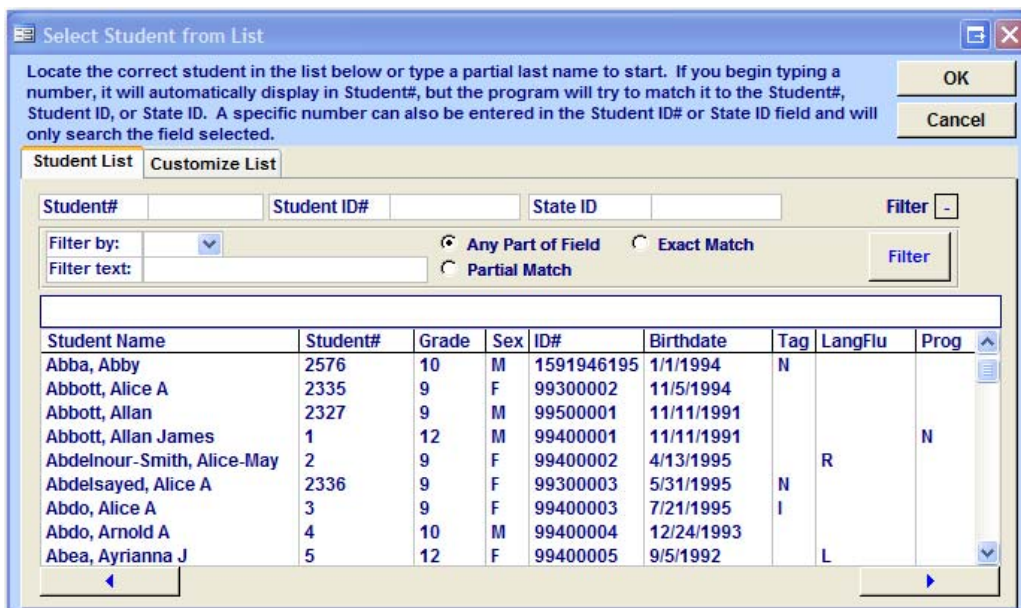
Students can also be searched In the District database by **School Code** and **Student Number**. If the user enters a number, it will be moved to the **Student ID#** field. If a space or a comma is entered, the program assumes the number is the school code. Then number is entered in the **School** field and the cursor is moved to the **Student#** field.

Filter Options

Additional filter options are available on the **Student List** form. Click the mouse on the **Filter+** icon for more options.



The following fields will now be displayed.



Click the mouse on the **Filter by:** dropdown to display the **Student Data** fields that can be filtered. This list is determined by the determined by the **Custom List** on the 2nd tab.

When filtering by **Student Name NM** an additional option will be displayed **Look only at 1st Name**. In the example below the 1st name of Allan is entered with the option selected. All students with Allan as a first name are now displayed. Select the student by clicking the mouse on the name and their **Student Data** form will display.

Student List Customize List

Student# Student ID# State ID Filter -

Filter by: NM Any Part of Field Exact Match
 Partial Match Look only at 1st Name Filter

Filter text: allan Filter

Student Name	Student#	Grade	Sex	ID#	Birthdate	Tag	LangFlu	Prog
Abbott, Allan	2327	9	M	99500001	11/11/1991			
Abbott, Allan James	1	12	M	99400001	11/11/1991			N
Acuna, Allan A	14	10	M	99400014	7/29/1994		F	
Aguilar, Allan	22	9	M	99400022	7/25/1995		F	
Alarid, Allan E	30	12	M	99400030	7/29/1992			

Specific student information can be filtered by selecting a field and entering a value in the **Filter text** box. As an example, the **LF** field is selected and the value of R is entered in the **Filter text** box. Click the mouse on the **Filter** button to display students with the **LF** value of R. Select the student by clicking the mouse on the name and their **Student Data** form will display.

Student List Customize List

Student# Student ID# State ID Filter -

Filter by: LF Any Part of Field Exact Match
 Partial Match Filter

Filter text: R Filter

Student Name	Student#	Grade	Sex	ID#	Birthdate	Tag	LangFlu	Prog
Abdelnour-Smith, Alice-May	2	9	F	99400002	4/13/1995		R	
Ahmad, Phillip A	25	12	M	99400025	4/9/1992		R	
Aparicio, Steven	59	11	M	99400059	6/28/1993		R	
Arballo, Shanika	68	11	F	99400068	11/22/1992		R	

Customize List

Users can customize the information that displays on the student list. Click the mouse on the second tab labeled **Customize List**. The following form will display.

FLD	Field Name
PG	Parent/guardian
AD	Mailing Address
CY	City
ST	State
ZC	Zip code
ZX	Extn
TL	Home Phone
FW	Fathers work
FX	Extn
MW	Mothers work
MX	Extn

FLD	Field Name
SN	Student#
GR	Grade
SX	Sex
ID	ID#
BD	Birthdate
TG	Tag
LF	LangFlu
SP	Prog

The list on the right titled **Selected STU fields** are the fields that are displayed on the student list. The fields on the left are the **Available STU fields** that are not already selected. Fields can be added or deleted from the lists. The order of the fields displayed can also be changed.

The **FLD (Fields)** and **Field Name** columns on the **Available STU fields** list can be sorted easily locate them. Click the mouse on the column headings to sort the **FLD** or **Field Name** in ascending or descending order. Click again to sort by field order (default).

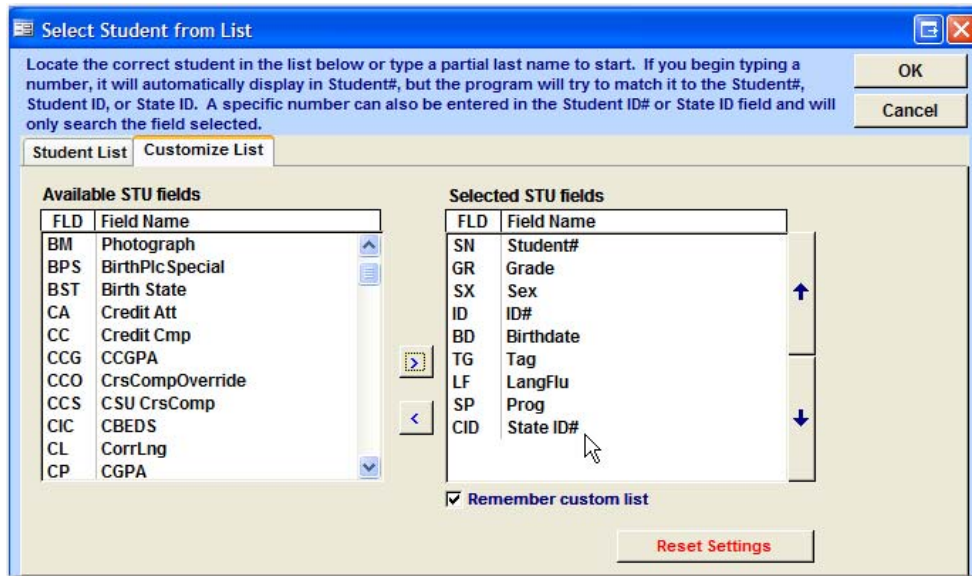
To add a field to the **Selected STU fields** list, click the mouse on the field name from the **Available STU fields** list and it will be highlighted. Click the mouse on the **>** arrow button in the middle of the form and it will now display in the **Selected STU fields** list. Double clicking on the fields will also move them to the other list.

Example: To have the **State ID#** be displayed on the **Student List**, find the field name of **CID State ID#** in the list of the **Available STU Fields**. Click the mouse on the **CID State ID#** field to highlight it, then click the mouse on the **>** arrow button.

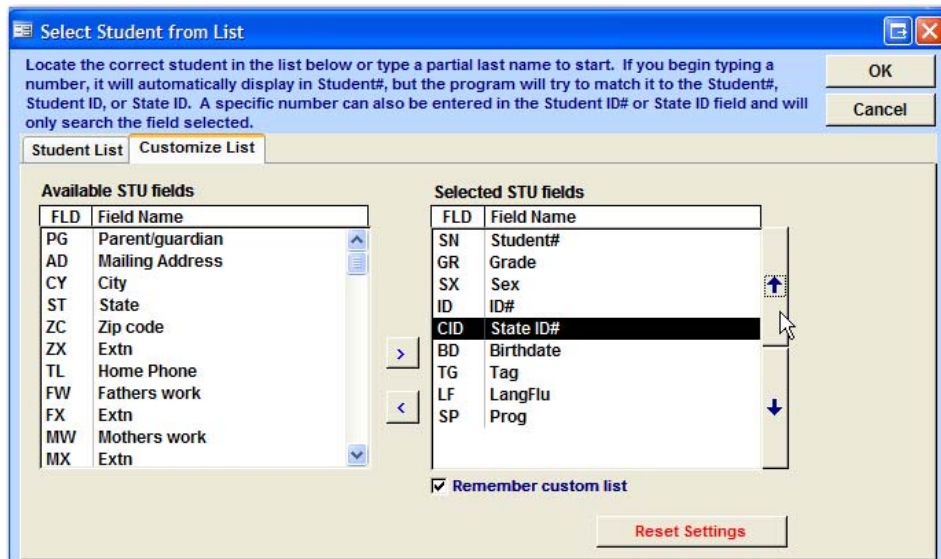
FLD	Field Name
BM	Photograph
BPS	BirthPic Special
BST	Birth State
CA	Credit Att
CC	Credit Cmp
CCG	CCGPA
CCO	CrsCompOverride
CCS	CSU CrsComp
CIC	CBEDS
CID	State ID#
CL	CorrLnq

FLD	Field Name
SN	Student#
GR	Grade
SX	Sex
ID	ID#
BD	Birthdate
TG	Tag
LF	LangFlu
SP	Prog

The **CID State ID#** field will now display in the **Selected STU fields** list.

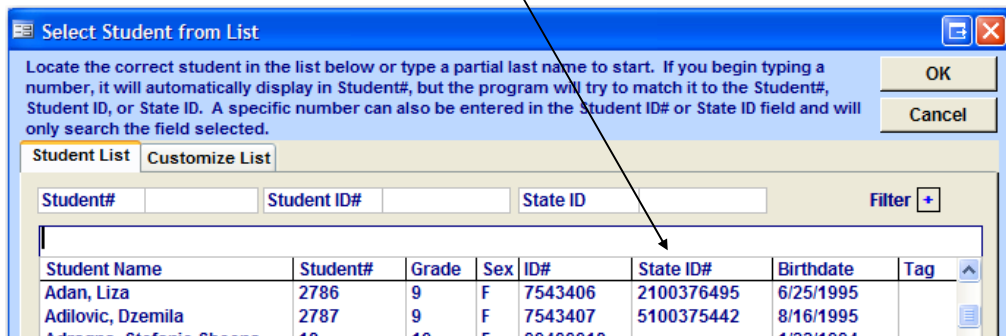


To change the field order on the **Student List**, highlight the field and use the up and down arrows to move the field up or down. In the example below the **CID** field has been moved up under the **ID#**.



Click the mouse on the **Remember custom list** option to save the settings.

Now when the **Student List** is displayed, the **State ID#** is after the **ID#**.



If a user does not want to use the new **Get**, an option is available on the **Aeries Variables for Current User** form. The **Aeries Variable for Current User** form can be accessed from the **View all Forms** button. By default the **Old Student Lookup** option will be deselected.

Data source is EAGLE1.INI

Scanner Model:

Scanner Type:

Receipt Printer:

Max Character per Line:

Student Photo in Off Campus Pass

Automatic Backup	<input type="checkbox"/>	Fast Exit from Aeries	<input type="checkbox"/>	Use Quick Launch form	<input checked="" type="checkbox"/>
Old Student Lookup	<input type="checkbox"/>	Student Enroll Form	<input type="checkbox"/>	Display New Features	<input type="checkbox"/>
Show Student Photo	<input checked="" type="checkbox"/>	Use Aeries Colors	<input checked="" type="checkbox"/>	Filter Student Names	<input type="checkbox"/>
Check Student Status	<input checked="" type="checkbox"/>	Use New Control Panel	<input type="checkbox"/>	Laser Printer Output?	<input checked="" type="checkbox"/>
Show Red-Flag-O-Meter	<input checked="" type="checkbox"/>	New Teacher/Staff Lookup	<input checked="" type="checkbox"/>		